

4th January 2013

Dear Sir or Madam

A Meeting of the **COMMUNITIES AND SOCIAL AFFAIRS COMMITTEE** will be held at the **Council Chamber 1**, Parkside on **Tuesday 22nd January 2013 at 6:30p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the Minutes of the last meeting of the Committee from the past meeting 14 th November 2012.
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	UPDATE ON DECISIONS The Head of Communities and Neighbourhoods to submit an update on decisions from previous meeting of the committee.
6.	CAPITAL PROGRAMME MONITORING TO 31 DECEMBER 2012 The Head of Central Services to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 December 2012.

Appendix B to
Follow

7. **REVENUE BUDGET PROPOSALS 2013-14 - HOUSING REVENUE ACCOUNT (HRA)**

The Head of Central Services and the Head of Communities and Neighbourhoods to present a report to set the rents of Council dwellings, approve the HRA estimates for 2013-14 and set the working balance for 2013-14.

8. **THE EAST MIDLANDS AFFORDABLE HOUSING DECLARATION**

The Head of Communities and Neighbourhoods to submit a report seeking Members comments and approval to sign the East Midlands Declaration on Affordable Housing.

9. **PARK LANE PUBLIC CONVENIENCE SERVICES- OPTIONS**

The Head of Communities and Neighbourhoods to submit a report for Members to approve an option on agreeing on the appropriate level of service provision for its public convenience service in Melton Mowbray Town Centre.

10. **TENANCY POLICY**

The Head of Communities and Neighbourhoods to submit a report seeking Member's approval of the Tenancy Policy (2013-17).

11. **LOCAL SAFEGUARDING CHILDREN BOARD ANNUAL REPORT & SAFEGUARDING ADULTS BOARD ANNUAL REPORT**

The Head of Communities and Neighbourhoods to submit a report asking Members to comment and approve both Annual reports.

12. **FUEL POVERTY AND GREEN DEAL COMPETITION 2013**

To Follow The Head of Regulatory Services to submit a report to inform Members that there has been a successful competition bid for funding to roll out Fuel Poverty Initiative and Green Deal.

13. **ARMED FORCE COMMUNITY COVENANT**

To Follow The Head of Communities and Neighbourhoods to submit a report to seek Members approval to sign up to the Community Covenants pledge.

14. **URGENT BUSINESS**

To consider any other items that the Chairman considers urgent.

To : Councillors P.M Chandler P.M Posnett
 M.C.R Graham B. Rhodes
 S. Lumley M. Twitney
 V.J Manderson (VC) D.R Wright (C)
 T. Moncrieff J. Wyatt
 J. Moulding

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.