

## APPENDIX B “Project Mandate”

		Agenda item number:	
		Date of issue:	
Meeting:			
Date: 29 <sup>th</sup> August 2013			
Report by: H Rai			
		Job title:	Head of Communities & Neighbourhoods
Service :	Communities & Neighbourhoods		
Status:			
Subject:	Melton Country Park Pavilion		

1	Purpose of report
	Following on from the Melton Country Park Pavilion Feasibility report, is to propose a project to either replace or substantially improve the existing pavilion facility in the Country Park
2	Recommendations
	To approve the project mandate into the Capital programme, whilst officers develop a business case, that will cover, detailed financial appraisal and the option of a social enterprise managing the facility following re-build/refurbishment.
3	Background
	<p>Melton Country Park comprises of approximately 55.5ha of open space. It is located to the north of Melton Mowbray town centre adjacent to an existing residential area and is accessible by foot from the town. Due to this close proximity to the centre of Melton’s urban area, the country park is an extremely popular location for visitors to the town and by Melton residents wishing to pass through the park and use it as a leisure facility on a more regular basis.</p> <p>Within the park there are a variety of well-established attractions and facilities including; footways and cycle-paths, a visitor centre and café, sensory gardens and lake areas, formal play areas and three designated football pitches. There is also parking space to serve visitors and an existing pavilion which mainly serves those hiring the use of the football pitches.</p> <p>Melton Borough Council appointed URS to assist them in determining the</p>

	<p>feasibility of providing a new pavilion facility to be developed within Melton Country Park.</p> <p>Further details are provided in the feasibility report which is attached with this project mandate.</p>
4	Legal, financial and IT implications
	<p>The report suggests three potential redevelopment options for the pavilion at Melton country Park, to ensure the council retains the opportunities of securing value for money contracts these figures have been redacted from the report, however, in terms of the project costs, a figure of up to £200K is suggested.</p> <p>No IT implications have been identified.</p> <p>Legal Implications will be addressed dependant on the future management of the facility.</p>
5	Initial Assessment of risk
	<p>The feasibility report, based on the, albeit, small scale public and stakeholder consultation suggests a clear need to replace or substantially improve the existing facility. Initial risks relate to ensuring the [new] facility is well used and is perceived as a community facility.</p>
6	Equalities and diversity and staffing implications
	<p>No direct implication shave been identified at this stage.</p>