

COMMUNITY AND SOCIAL AFFAIRS COMMITTEE

13 NOVEMBER 2013

REPORT OF HEAD OF CENTRAL SERVICES

REVENUE BUDGET 2014-15 COMMITTEE ESTIMATES

1.0 PURPOSE OF REPORT

1.1 To inform members on the latest position of this committee's revenue budget estimates

2.0 RECOMMENDATIONS

2.1 **Members to note the latest position on this committee's revenue budget estimates and make comments which can be taken forward through the remainder of the budget setting process.**

3.0 KEY ISSUES

3.1 In early September 2013 budget holders were provided with budget working papers with the request that they forecast the estimated 2013/14 year end position and put together draft proposals for the 2014/15 budgets. Budget workshops were held for budget holders to provide guidance for the completion of the working papers in line with the budget framework. The working papers were completed by budget holders, in conjunction with the relevant Service Accountant and Head of Service, and returned to finance at the end of September.

3.2 In line with the Budget Framework, approved on the 7th October 2013 at the Policy, Finance and Administration (PFA) Committee, the following table summarises the key stages in the budget setting process:

Management Team Scrutiny of Budget Working Papers	14 October 2013
Budget and Strategic Planning Working Group meet to consider draft Medium Term Financial Strategy (MTFS) and budget submissions	7 November 2013
PFA Committee consider first draft of revenue estimates	3 December 2013
Strategic Planning Away Day (All Councillors)	16 January 2014
Full Council determines the budget	5 February 2014
Full Council sets Council Tax and approves the budget book and the MTFS	20 February 2014

3.3 The two appendices attached to this report provide a detailed summary of the overall Committee estimates. Appendix A provides a one line per service summary. Appendix B provides a more detailed analysis in the form of budget book pages. It should be noted that internal recharges have not yet been finalised and so are still included at current year values.

3.4 At the time of this report any amendments made by Management Team have been incorporated into this report.

3.5 The following table provides a summary of the appendices as detailed above, further detail on the significant variations are shown in appendices C&D to this report:

Fund	2013/14 Original Budget	2013/14 Approved Budget at Period 4	2013/14 Estimated Year End Position	2014/15 Proposed Budget
	£	£	£	£
General Expenses	2,323,720	2,389,730	2,297,900	2,264,540
Special Expenses (MM)	608,510	608,510	602,370	592,250
Special Expenses (Frisby)	4,740	4,740	4,740	4,740
Special Expenses (Sproxtton)	5,410	5,410	5,410	5,410
Total	2,942,380	3,008,390	2,910,420	2,866,940

3.6 No growth items have been put forward at this stage.

3.7 **Next steps**

As stated in the timetable in 3.2 the BSPWG was held on the 7th November. At this time the Members working group begin their scrutiny of the budgets and the MTFs.

4.0 **POLICY AND CORPORATE IMPLICATIONS**

4.1 Each relevant service plan shows the links and aims between service delivery and corporate priorities. The estimates have been prepared on this basis.

5.0 **FINANCIAL AND OTHER RESOURCE IMPLICATIONS**

5.1 All financial and resource implications have been addressed in section 3 above.

6.0 **LEGAL IMPLICATIONS/POWERS**

6.1 The legal implications of service growth, if applicable, will need to be assessed when and if such growth items are being considered.

7.0 **COMMUNITY SAFETY**

7.1 Community Safety is a key priority of the Council and the budget proposals need to take account of the requirements to support that strategy.

8.0 **EQUALITIES**

8.1 There are no direct links to Equalities, though some elements of the budget proposals will relate to Equalities issues. Any savings proposals will need to have equality impact assessments completed as appropriate by the service lead.

9.0 **RISKS**

9.1 There is always the risk that an item of income or expenditure is not adequately reflected in the budget for any financial year; this will be higher in some areas for the 2014/15 financial year due to the economy as well as any initiatives/policy changes arising from the government.

9.2 Further risks identified for this committee's services are as follows:

Probability				
↓				
Very High A				
High B				
Significant C			3	
Low D			2	
Very Low E			1	
Almost Impossible F				
	IV Neg- ligible	III Marg- inal	II Critica l	I Catast - rophic
→ Impact				

Risk No.	Description
1	Confirmation of continued external funding
2	Outcome of housing related support tendering exercise- social risk: deterioration in the quality of support
3	Outcome of housing related support tendering exercise - financial risk:- HRS requiring significant council subsidy

10.0 **CLIMATE CHANGE**

10.1 Climate change and our response to this could impact on a number of budgets and this should be considered as part of the service planning process.

11.0 **CONSULTATION**

11.1 The Service and Financial Planning timetable sets out the Council's approach to consultation and its links to the budget setting process. In addition, all Heads of Service and Members are involved in the process at various stages.

11.2 To this stage, Budget Holders have carried out the budget setting process with the assistance of the Service Accountant as required with reference to current budget protocols

11.3 The Policy Finance and Administration Committee have approved consultation with the public over priorities and the budget and the results will be reported to Full Council to consider as part of the budget setting process.

12.0 **WARDS AFFECTED**

12.1 All wards affected

Contact Officer David Wallbanks
Date: 11th October 2013

Appendices : Appendix A – Committee Summary of Estimates
 Appendix B – Committee Budget Book Pages
 Appendix C – Variations 2013-14 year end position to approved budget

Appendix D – Variations 2014-15 proposed budget to 2013-14 year end position

Background Papers:

Budget Working Papers
Oracle Financials

Reference :

X: C'ttee, Council & Sub-C'ttees /CSA/2013-14/13-11-13/DG – Revenue Budget 2014-15 Estimates