



COMMUNITY AND SOCIAL AFFAIRS COMMITTEE

13th November 2013

PRESENT:-

Councillors D.R. Wright (Chairman) V.J. Manderson (Vice Chairman), P. Chandler, M. Graham, S. Lumley, J. Moulding, J.B. Rhodes, M. Twitney

Strategic Director (CAM), Head of Communities and Neighbourhoods, People Manager, Senior Accountant, Neighbourhood Support Officer & Integrated Youth Support Services Manager, Administrative Assistant for Communities and Neighbourhoods.

C34. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs L. Horton and P. Posnett.

C35. MINUTES

The minutes of the meeting held on 18th September 2013 were confirmed and authorised to be signed by the Chairman.

It was noted regarding minute C29. 'Work in default' on filthy and verminous premise that the £6,000 was not needed to cover the cost of the work because the money will be recouped from the sale of the property.

C36. DECLARATIONS OF INTEREST

Councillor Rhodes declared a personal and non pecuniary interest in relation to any issues concerning the Leicestershire County Council by virtue of him being a County Councillor, as well as a prejudicial interest in Item 12.

Councillor Twitney declared a personal interest in Item 8 by virtue of his wife running a voluntary group from one of the children's centres.

Councillor Chandler declared an interest in the Urgent Item 11 by virtue of her being on the planning committee.

C37. RECOMMENDATIONS FROM OTHER COMMITTEES

There were no recommendations from other committees.

C38. UPDATE ON DECISIONS

The Head of Communities and Neighbourhoods submitted an update on decisions from the previous meeting of this committee.

RESOLVED that the update on decision be noted.

C39. CAPITAL PROGRAMME 2013-18

The Head of Central Services to submit a report to determine the committee's Capital programme for 2013-18 based on a review of spending in the current year's programme and schemes included in the programme for later years.

It was stated by the Senior Accountant that the £1million for the Local Authority Mortgage Scheme has been removed from the capital programme, the proposed changes being outlined in Appendix B.

RESOLVED that

- 1) The revised Capital Programme for 2013-18 be approved.
- 2) The schemes being submitted in 2013-18 for funding as part of the budget setting process be considered to ensure they meet the councils priorities.
- 3) The business case for the cemetery lodge works at Appendix D and supplementary estimate request from the special expenses reserves as outlined in paragraph 3.2.8 be approved for submission to Policy, Finance and Administration committee.

C40. REVENUE BUDGET 2014-15 COMMITTEE ESTIMATES

The Head of Central Services submitted a report to inform Members on the latest position of this committee's revenue budget estimates.

The Senior Accountant stressed that this report is still a draft, and that the internal recharges have not yet been included into the estimates. The report communicated that the finances are in a good position and inflationary pressures are being contained.

Discussion took place about the homeless budget, the importance of the prevention of homelessness, as well as the budget set aside for the dredging of the Grantham canal.

Councillor Rhodes declared an interest at this point due to being the Leicestershire County Council representative on the Grantham Canal Partnership.

RESOLVED that the latest position on this committee's revenue budget estimates be noted, and the comment made be taken forward through the remainder of the budget setting process.

C41. COMMUNITY CENTRE REVIEW OF ROOM BOOKING INCLUDING ROOM HIRE CHARGES FROM 1ST APRIL 2013

Councillor Twitney left the room due to an interest in this item

The Head of Communities and Neighbourhoods presented to Members an independent report carried out on the current room booking arrangements, charging and marketing proposals for the Melton Community and Children's centres.

Concern was raised by the Chairman as to why Bottesford Children's Centre was not included in the report. The People Manager stated that the report only refers to the children's centres that are either owned or managed by the county council and the Bottesford children's centre has recently transferred management to the Belvoir School trust.

The report outlined ways to maximise the use of the children's centre, by making the booking process more efficient.

RESOLVED that

- 1) The current booking fees for 2014/15 financial year (Appendix A) be kept, and be increased by inflation thereafter.
- 2) The Head of Communities and Neighbourhoods be requested to present a robust action plan for 22 January 2014 Community and Social Affairs Committee that addresses the recommendations in Appendix A
- 3) The 2013/14 room booking income that is expected to ensure we are in a break even situation in relation to expenditure for 2013/14 be noted.

C42. HOUSING ASSET MANAGEMENT PLAN UPDATE INC 5 YEAR CAPITAL PROGRAMME UPDATE.

Councillor Twitney returned to the meeting

The Head of Communities and Neighbourhoods submitted a report asking Members to comment on and approve the Housing Asset Management Plan progress and the prioritisation of projects.

The Head of Communities and Neighbourhoods gave a presentation explaining the report appendices in more detail, the projects timescales and milestones and the funding opportunities available for projects.

RESOLVED that

- 1) The Housing Asset Management Plan progress be approved as outlined in sections 3.4-3.13 of the report.
- 2) The road map which sets out the key dates relating to the delivery of projects and programme of work contained within the HAMP be approved.

C43. THE LEICESTERSHIRE DISTRICT AND BOROUGH COUNCIL'S POLICY & PROCEDURES FOR CHILD SAFEGUARDING AND THE PROTECTION OF ADULTS IN NEED OF SAFEGUARDING

The Head of Communities and Neighbourhoods presented the revised version of the Leicestershire District and Borough Council's Child safeguarding and Welfare Policy and Melton Borough Council's Policy and Procedures for Concerns regarding the Welfare of an Adult and the Protection of Adults in need of

Safeguarding.

The Neighbourhood Support Officer & Integrated Youth Support Services Manager explained that these documents have been amended due to new guidance from Government. Members attention was brought to para 3.3 explaining that the adult and children policies have now been separated to place more emphasis on both.

It was clarified that in appendix C the January and February training dates would take place in 2014, the November date would take place in 2013 and the date/time for the Member training will change due to a clash with this committee.

RESOLVED that

- 1) The Leicestershire District and Borough Council's child Safeguarding and Welfare Policy and Procedures be approved.
- 2) The Melton Borough Councils policy and procedures for concerns regarding the Welfare of an adult and the protection of Adults in need of safeguarding, be approved
- 3) The Melton Borough Councils Safeguarding training plan be approved
- 4) Delegated authority be given to the Chief Executive to approve future annual updates of the policies.

C44. **URGENT BUSINESS**

EXCLUSION OF THE PUBLIC

RECOMMENDED that the Public be excluded during the consideration of the following two items of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3

ACQUISITION OF STRATEGIC HOUSING SITE

The Head of Communities and Neighbourhoods presented an urgent report which advised Members of a redevelopment opportunity.

RESOLVED that the recommendations were approved.

C45. **HOUSING RELATED SUPPORT CONTRACT- TENDER CONTRACT**

The Head of Communities and Neighbourhoods present a report to seek Members views and instruction on how to progress the Housing Related Support Contract that is currently out to tender.

Discussion took place about the level of service offered.

RESOLVED that the guidance and direction that Members gave Officers on the Councils response to the tender contract document be actioned.

The meeting which commenced at 6.30p.m, closed at 8:00 p.m.

Chairman