

AGENDA ITEM 7

COMMUNITY AND SOCIAL AFFAIRS COMMITTEE

22 JANUARY 2014

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME MONITORING TO 31 DECEMBER 2013

1.0 PURPOSE OF THE REPORT

- 1.1 To update the Committee on the progress of schemes within the Capital Programme to 31 December 2013.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that:-

- (a) the progress made on each capital scheme be noted.
- (b) Approve the Business case for the Country Park Pavilion attached as Appendix B subject to the remaining funding being approved as part of the budget for 2014/15.
- (c) Approve the Project Mandate for the Melton Skate park attached as Appendix C and inclusions in the 2014/15 capital programme

3.0 KEY ISSUES

- 3.1 Under the Capital Programme Project Appraisal System, monitoring of actual capital expenditure against authorised expenditure is undertaken on a regular basis and reported to the Management Team in its capacity as the Council's Programme Board. Appendix A gives details of the spending against budget for all schemes within this Committee up to 31 December which is the latest available information at the agenda date.
- 3.2 Members are asked to approve the Country Park Pavilion Business Case that seeks member's approval to begin the procurement process for a new facility. Members will note that monies will be allocated from a variety of sources to fund this project.
- 3.3 Members are asked to approve the Project Mandate for a New Skate Park to replace the current deteriorating one. The new build will be concrete and involve consultation with current skaters that come from across the Borough. Officers are also exploring the potential of securing external monies for this project, which will support funding.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Policy and corporate implications were addressed in setting the current year's budget. There are no further policy and corporate implications arising from this report.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 The financial implications for each scheme are as set out in Appendix A
- 5.2 The overall position for all capital schemes falling within this Committee is as set out below.

Capital Schemes	Allocated Funding 2013/14 Budget	Authorised Funding 2013/14 (Business Case Approved)	Actual Expenditure to 31 Dec 2013	Balance to be Spent 2013/14 (Authorised funding less Actual)
	£'000	£'000	£'000	£'000
General Expenses	729	729	310	419

Special Expenses	88	48	19	29
HRA	3,720	3,720	539	3,181

The forecast is generally in line with the budget with schemes progressing although much expenditure has yet to be incurred. The exceptions to this are; the Disabled facilities grants which continue to underspend due to the lower level of referrals made; and the HRA capital programme which is forecasting an underspend of £618k, this can be attributed to the move from the previous databases to the new codeman system and the related transition, new staff members and the change in the way contracts are procured with a longer term view.

6.0 LEGAL IMPLICATIONS

6.1 Legal implications/powers were addressed in setting the current year's programme. There are no further legal implications arising from this report.

7.0 COMMUNITY SAFETY

7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

8.0 EQUALITIES

8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

9.0 RISKS

9.1 These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

10.0 CLIMATE CHANGE

10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

11.0 CONSULTATION

11.1 Consultation takes place between project managers and the Accountancy Assistant – Community Services to determine the information included in Appendix A. Reports are also prepared on a quarterly basis for the Programme Board.

12.0 WARDS AFFECTED

12.1 To varying degrees all wards are affected by capital schemes within this Committee

Contact Officer: Carol King

Date: 7 January 2014

Appendices: Appendix A – Capital Programme Progress Report – Dec 2013
Appendix B- Business Case- Country park Pavilion
Appendix C- Project Mandate- Skate Park

Background Papers: Oracle Financial Reports
Budget Holder Comments on Performance

Reference: X: Ctte,Council & SubCttes/CSA/2013-14/22-1-14/DG-Capital Prog.
Monitoring-Dec 2013