

APPENDIX A

“Project Mandate”

Agenda item number:

Date of issue:

Meeting:

Date: 2 June 2014

Report by: H Rai

Job title: Head of Communities &
Neighbourhoods

Service : Communities & Neighbourhoods

Status:

Subject: W2W capital programme

1 Purpose of report

To seek approval for the expenditure of £86K towards the purchase of additional bikes and scooters and Van

2 Recommendations

Approval to purchase additional W2W vehicles and Van

3 Background

The Wheels 2 Work (W2W) scheme, currently administered by Leicestershire County Council with Melton Borough Council as scheme partners, helps individuals overcome transport barriers that prevent them from accessing or maintaining employment or training, for example, young people living in rural areas or shift workers who do not have the use of a car or do not have convenient access to public transport.

Wheels 2 Work has a current Capital budget balance of approximately £57k with a further £29k due in w/c 26/05/14, the programme is obliged to spend this money before the end of the financial year (all £86k) on scooters, we have currently brought scooters at a far lower cost than we had first anticipated and as such the correlation between revenue and capital is now miss matched, in essence we won't have the necessary revenue to cover the running costs of a further 60 scooters.

The solution to this is, that we buy a van for the purpose of carrying the scooters to and from clients as well as repairs / emergencies; currently we provide our personal vans to cover this job, clearly further revenue will be saved by us not using our own vans.

4 Legal, financial and IT implications
No legal or IT implications. Finances come from external funding.

5 Initial Assessment of risk
No major risk identified as the project has been on-going for over 6 years and W2W vehicles have been bought and managed previously.

6 Equalities and diversity and staffing implications
No implications identified.
