

## APPENDIX A

### “Project Mandate”

Agenda item number:
Date of issue:

Meeting: Programme Board

Date: 6<sup>th</sup> October 2014

Report by: Jane Galilee

Jobtitle: Estates Manager

Service: Central

Status: Prepared for management Team to consider

Subject: Water field Leisure Centre - Car Park

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1 Purpose of report

To ensure funds are available for the improvement of the above facility to prevent further deterioration to its physical condition (surfaces and relining) and enable it to be used safely.

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2 Recommendations

£138,000 (inc say 5% for fees) is earmarked in the capital budget for 2017/18.

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3 Background

The car park is well used especially at weekends and evenings, during the day by mothers of under school age children and families in school holidays. It requires levelling and resurfacing, possibly re-marking out and further specialist parking bays provided for disabled etc.

The main recommended works comprise the following;

Re-surface and marking out of the car park

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4 Legal, financial and IT implications

Legally MBC are responsible for the car park.

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5 Initial Assessment of risk

The car park needs the surface work to prevent trip hazards.

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The required specialist parking bays are inadequate and below standard..

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