

## APPENDIX A

### “Project Mandate”

Agenda item number:
Date of issue:

Meeting: Programme Board

Date: 6<sup>th</sup> October 2014

Report by: Jane Galilee

Job title: Estates Manager

Service: Central

Status: Prepared for management Team to consider

Subject: Melton Country Park – Car park surface work and sewerage tank replacement

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#### 1 Purpose of report

To ensure funds are available for the improvement of the above facility to prevent further deterioration to its physical condition (services and surfaces) and enable it to be used safely.

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#### 2 Recommendations

£26,775 (inc say 5% for fees) is earmarked in the capital budget for 2015/16.

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#### 3 Background

The car park is well used especially at weekends, during the day by mothers of under school age children, dog walkers and families in school holidays. It requires levelling and resurfacing, possibly re-marking out and specialist parking bays provided for disabled etc.

The septic tank that is fed from the Café/Hub and on site Public Toilets needs replacing as the pumps have failed and in peak season the effluent can over spill into the country park.

The main recommended works comprise the following;

Surface works, levelling and marking out of the car park  
New Sceptic Tank

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#### 4 Legal, financial and IT implications

Legally MBC are responsible for Melton Country Park and it has now been placed in a trust so consent to the works may be required.

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Initial Assessment of risk

The septic tank/pump is at risk of overflowing and causing a health hazard – this is being monitored and regularly pumped out and tinkered away at present.

The car park needs the levelling work to prevent trip hazards.

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Equalities and diversity and staffing implications

The required specialist parking bays are inadequate and below standard.

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