

APPENDIX A
“Project Mandate”

Agenda item number:
Date of issue:

Meeting: Programme Board

Date: 6th October 2014

Report by: Raman Selvon

Job title: Waste & Environmental
Maintenance Manager

Service: Regulatory and C&N

Status: Prepared for Programme board

Subject: Permanent tarmacadam renewal of the internal Thorpe road Cemetery roadway, and permanent repairs (tarmacadam) to the council owned section of Doctors lane running parallel with the Eastern side of the Country park

1 Purpose of report

To provide capital funding for permanent tarmac renewal to council responsible roadways , those being the internal roadway that runs around the council cemetery on Thorpe rd and the council owned section of Doctors lane as it runs alongside Melton Country park .

2 Recommendations

That Capital expenditure of £25,000 is allocated to council roadway renewals within Thorpe rd. cemetery- approximately ½ the total length of the internal roadway- and to about ¼ of the total length of the council owned section of Doctors lane -as it runs past the eastern side of Melton Country park and up to the north eastern boundary corner of the park .

3 Background

The sites in question have increasing sizes of potholes and tarmac break-up around the edges, this gives an increasingly rough ride around the internal roadway for funeral corteges, nearly always a small vehicle convoy. We receive on-going complaints in regards to the condition of these tarmac road surfaces, especially by the funeral directors who don't want to further distress their customers. The increasing numbers of potholes have been temporarily repaired for a number of years , however this work is getting increasingly difficult to do and a permanent and substantial tarmac renewal to about ½ the roadway is needed.

Additionally along the northern council owned section of Doctors lane numerous potholes have given rise to high numbers of complaints for many years , which again to date have been addressed with temporary repairs , however this is becoming increasing difficult and expensive to achieve and lasting less and less time, again a permanent tarmac repair is the sustainable economic way forward .

4 Legal, financial and IT implications

The council is legally responsible for the upkeep of these roadways and may be liable for claims against it for any damage or injury to persons or objects such as temporary remedial work to potholes etc. being considered insufficient.

5 Initial Assessment of risk

There is a certain amount of risk associated with claims against the council as a result of the degraded surfaces which may result in damage to property and or injury to persons

6 Equalities and diversity and staffing implications

There are no diversity or staffing or equalities implications as a result of this mandate
