

Dear Sir or Madam

A Meeting of the **COMMUNITIES AND SOCIAL AFFAIRS COMMITTEE** will be held at the **Council Chamber 1**, Parkside on **Wednesday 17th June 2015 at 6:30p.m** at which your attendance is requested.

Yours faithfully

Lynn Aisbett  
Chief Executive

## A G E N D A

No.	Item						
1.	<b>APOLOGIES FOR ABSENCE</b>						
2.	<b>MINUTES</b> To confirm the Minutes of the last meeting of the Committee on 18 <sup>th</sup> March 2015						
3.	<b>DECLARATIONS OF INTEREST</b>						
4.	<b>RECOMMENDATIONS FROM OTHER COMMITTEES</b>						
5.	<b>UPDATE ON DECISIONS</b>  The Head of Communities and Neighbourhoods to submit an update on decisions from the previous meeting of the committee.						
6.	<b>RECONSTITUTE TASK GROUPS</b>  The Committee to provide nominations for the following Task Group as appropriate and to consider the terms of reference and appoint Members thereto:-						
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Task Group</th> <th style="text-align: center;">Terms of Reference</th> </tr> </thead> <tbody> <tr> <td>Intensive Housing Management Service Task Group</td> <td>To review the current housing related support service and to recommend to the CSA committee an intensive housing management service to enable continued support for vulnerable people living in supported housing.</td> </tr> <tr> <td>Housing Foyer Task Group</td> <td>To overview the Housing Foyer build and embed the supported housing for young people service.</td> </tr> </tbody> </table>	Task Group	Terms of Reference	Intensive Housing Management Service Task Group	To review the current housing related support service and to recommend to the CSA committee an intensive housing management service to enable continued support for vulnerable people living in supported housing.	Housing Foyer Task Group	To overview the Housing Foyer build and embed the supported housing for young people service.
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Housing Foyer Task Group	To overview the Housing Foyer build and embed the supported housing for young people service.						

7.	<p><b>PROVISIONAL YEAR END POSITION- HOUSING REVENUE ACCOUNT</b></p> <p>The Head of Central Services and the Head of Communities &amp; Neighbourhoods to submit a joint report to provide Members with information on the provisional year end position for 2014-15, which is subject to external audit certification, and the implications for the working balance on the HRA.</p>
8.	<p><b>PLAY AREA EQUIPMENT REPLACEMENT</b></p> <p>The Head of Communities and Neighbourhoods to submit a report requesting Members to approve the replacement of Play Equipment at 3 sites recently removed for health &amp; safety reasons.</p>
9.	<p><b>LEICESTERSHIRE LIGHTBULB PROJECT</b></p> <p>The Head of Regulatory Services to submit a report to set out the background to the Lightbulb Project, a county-wide transformational project seeking to deliver housing based support services differently.</p>
10.	<p><b>COMMUNITY RIGHT TO BID</b></p> <p>The Head of Communities and Neighbourhoods to submit a report seeking Members approval of the revised process to deal with Community Right to Bid nominations.</p>
11.	<p><b>HOUSING ASSET MANAGEMENT PLAN UPDATE</b></p> <p>The Head of Communities and Neighbourhoods to submit a report updating members on some key projects contained within the Housing Asset Management Plan.</p>
12.	<p><b>BOTTESFORD COMMUNITY LIBRARY</b></p> <p>The Head of Communities &amp; Neighbourhoods to submit a report seeking members approval of a grant to the Bottesford Library Group in support of their Community Library project.</p>
13.	<p><b>CHILDREN CENTRES</b></p> <p>The Head of Communications to submit a report updating members on a way forward regarding the reception support for the 3 Children Centres in Melton.</p>
14.	<p><b>URGENT BUSINESS</b></p>

To : Councillors

D. WRIGHT  
T.S. BAINS  
T. BEAKEN  
P.M. CHANDLER  
T.R. CULLEY  
M.C.R. GRAHAM MBE  
T. GREENOW  
A. PEARSON  
P.M. POSNETT  
J.B. RHODES

# Advice on Members' Interests

## **COUNCIL MEETINGS - COMMITTEE MINUTES: DECLARATION OF INTERESTS**

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

## **PERSONAL AND NON-PECUNIARY INTERESTS**

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

**You must state that you have a personal and non-pecuniary interest and the nature of your interest.** You may stay, take part and vote in the meeting.

## **PERSONAL AND PECUNIARY INTERESTS**

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room\***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

## **DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS**

**If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.**

You may not attend a meeting or stay in the room as either an Observer Councillor or \*Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest\*.

## **BIAS**

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.\*

\*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.