

APPENDIX A “Project Mandate”

Agenda item number:

Date of issue:

Meeting: CSA

Date: 17.6.15

Report by: Raman Selvon Job title: Waste & Environmental
Maintenance Manager

Service : Environmental Maintenance Team

Status: Final

Subject: The supply and installation of new equipment for three play areas:
The Crescent, Baldocks Lane & The Country Park Visitors Centre

1 Purpose of report

To seek members approval and support for the purchase and replacement of play equipment for 3 of the Towns play areas those being : The Crescent, Baldocks Lane & The Country Park Visitors Centre

2 Recommendations

Members support the proposed purchases of new replacement equipment for the play areas above

3 Background

The three play areas in question have had old and condemned play equipment either removed or disabled due to serious Health and safety concerns. Replacement equipment has been identified following consultation with local stakeholders and users and a selection process based on providing equipment in line with local users desires budget availability and the identification of sustainable and appropriate play apparatus.

4 Legal, financial and IT implications

There are no IT issues and the legal requirement to ensure play equipment is fit for purpose and safe is retained and met by replacing the old condemned apparatus. The financial requirement for the purchase has been identified and is expected to be made up of £30 k from 106 contributions and £35 k from the councils Capital reserves , making a total of £65k , which is sufficient to replace the 3 sites unsafe , broken or condemned equipment .

5

Initial Assessment of risk

The company identified to supply the equipment is Playdale , held to be one if not the UK's leading play equipment supply and installer. Accordingly they have direct access to manufacturers and their own in house installers , this essentially eliminates virtually all risks associated with supply and install . All the equipment carry guarantees and the company is both long established and respected.

6

Equalities and diversity and staffing implications

There are no direct equalities issues as the equipment is tailored to nothing other than age groups being focussed on either toddlers , youngsters or early teens .The play areas in question and in general offer play activities for these different age groups with the local focus based upon the local users majority age profile . Where possible play equipment for those with limited abilities will be included at every site .
