

PLEASE NOTE THE
CHANGE IN VENUE



Parkside
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Burton Street
Melton Mowbray
Leicestershire LE13 1GH
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14th June 2016

Dear Sir or Madam

A Meeting of the **COMMUNITIES AND SOCIAL AFFAIRS COMMITTEE** will be held at the **Meeting Room 1, Phoenix House, Nottingham Road** on **Wednesday 22nd June 2016 at 6:30 p.m** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the minutes of the last meeting of the Committee on 22 nd March 2016
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	UPDATE ON DECISIONS The Head of Communities and Neighbourhoods to submit an update on decisions from the previous meeting of the committee.

6.	<p>RECONSTITUTE TASK GROUPS</p> <table border="1" data-bbox="327 129 1444 571"> <tr> <td data-bbox="327 129 622 571">PUBLIC CONVENIENCES TASK GROUP</td> <td data-bbox="622 129 1444 571"> <ol style="list-style-type: none"> 1. To review the current issues related to the provision of public toilets in Melton Mowbray Town Centre taking into account the public consultation in Spring 2015. 2. To establish a strategy on how to ensure a modern, accessible and fit for purpose provision for now and moving into the future taking into account financial constraints on the Council and also the Council's commitment towards improving the Town Centre. 3. To consider what further consultation is necessary to move from existing service level to any new proposals. </td> </tr> </table>	PUBLIC CONVENIENCES TASK GROUP	<ol style="list-style-type: none"> 1. To review the current issues related to the provision of public toilets in Melton Mowbray Town Centre taking into account the public consultation in Spring 2015. 2. To establish a strategy on how to ensure a modern, accessible and fit for purpose provision for now and moving into the future taking into account financial constraints on the Council and also the Council's commitment towards improving the Town Centre. 3. To consider what further consultation is necessary to move from existing service level to any new proposals.
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7.	<p>HOUSING REVENUE ACCOUNT (HRA)- PROVISIONAL YEAR END POSITION 2015-16</p> <p>The Head of Central Services and the Head of Communities and Neighbourhoods to submit a joint report to provide Members with information on the provisional year end position for 2015-16, which is subject to external audit certification, and the implications for the working balance on the HRA.</p>		
8.	<p>THE SCOUTS- HOLWELL PASTURES PROJECT- COMMUNITY FACILITY GRANT</p> <p>The Head of Communities and Neighbourhoods to submit a report to seek members approval to award a Community facility Grant of £25,000 to the Melton Mowbray and District Scouts, to support their Holwell Pastures Project.</p>		
9.	<p>LOCAL GOVERNMENT DECLARATION ON TOBACCO CONTROL PROPOSAL</p> <p>The Head of Communities and Neighbourhoods to submit a report to seek Members approval to sign up to the Local Government Declaration on Tobacco Control.</p>		
10.	<p>THE CRESCENT ALLOTMENTS, TRANSFER MANAGEMENT TO ALLOTMENT SOCIETY</p> <p>The Head of Central Services to submit a report to propose changes to the management of the allotments on The Crescent Melton Mowbray and seek Members approval to a new management agreement with the Allotment Society.</p>		

11.	<p>PUBLIC CONVENIENCES- REPLACEMENT PROPOSAL</p> <p>The Head of Central Services to submit a report to provide members with feedback on the outcomes of public consultation on the public conveniences and the recommendations that were made by Members at the public conveniences task group on 6th April 2016.</p>
12.	<p>RESURFACING OF CAR PARK SERVING MELTON COUNTRY PARK VISITORS CENTRE AND CAFÉ</p> <p>The Head of Central Services to submit a report to seek members approval to re-surface and improve the car park serving Melton Country Parks Visitors centre and café and the Business Case.</p>
13.	<p>GRETTON COURT FEASIBILTY STUDY</p> <p>The Head of Communities and Neighbourhoods to submit a report asking Members to authorise feasibility work designed to ensure that Gretton Court remains fit for purpose as an Extra Care facility over the longer term.</p>
14.	<p>URGENT BUSINESS</p>
	<p>EXCLUSION OF THE PUBLIC</p> <p>RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3</p>
15.	<p>HOUSING REPAIRS AND MAINTENANCE CONTRACT</p> <p>The Head of Communities and Neighbourhoods to submit an exempt report to seek members approval on the way forward on the Housing Repairs and Maintenance Contract.</p>

To : Councillors

- T. Beaken
- P.M. Chandler
- T.R. Culley
- J. Douglas
- M.C.R. Graham MBE
- T. Greenow
- S. Lumley (VC)
- V. J. Manderson
- A. Pearson (C)
- P.M. Posnett

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES: DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.