

TOWN AREA COMMITTEE

PARKSIDE, STATION APPROACH, BURTON STREET, MELTON MOWBRAY

21 NOVEMBER 2016

PRESENT:-

Councillors T Beaken, M. Blase, P Cumbers, J. Douglas, M Glancy (Vice Chair), J Hurrell,  
J Illingworth, S Lumley,  
A Pearson, P M Posnett, J Wyatt

Head of Communities and Neighbourhoods  
Central Services Manager  
Administrative Assistant HR and Communications

---

T19. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors V Manderson, Greenow, Culley

T20. MINUTES

The Minutes of the meetings held on 22 September 2016 were confirmed and authorised to be signed by the Vice Chairman.

Minute T13 - RENEWAL OF MELTON BID (BUSINESS IMPROVEMENT DISTRICT) 2016 - The Head of Communities and Neighbourhoods updated the meeting that the renewal of the Melton BID had been successful.

Minute T17 - PUBLIC CONVENIENCES – REPLACEMENT PROPOSAL – Cllr Pearson updated the meeting that the revised proposals had been considered due to the timescales involved would not be coming to this meeting for consideration but would be going to PF&A and then to Full Council.

T21. DECLARATIONS OF INTEREST

Councillor Posnett declared a personal interest in any matters relating to the County Council due to her role as a County Councillor.

Councillor Pearson declared a personal interest in any matters relating to the County Council due to her role as a County Councillor

## T22.RECOMMENDATIONS FROM OTHER COMMITTEES

There were no recommendations from other Committees.

## T23.CAPITAL PROGRAMME MONITORING TO 31 OCTOBER 2016

The Head of Central Services had submitted a report (copies of which had previously been circulated to Members) that provided an update on the progress of schemes within the Capital Programme to 31 October 2016. This was by the Central Services Manager.

The overall position for the two capital schemes falling within the remit of this Committee was a predicted year end underspend of £227,000. Appendix A (which had been previously been circulated with the report to Members) showed details of these schemes and detailed the update position on them.

The reasons for the predicted underspend were as follows:

- Melton Country Park Pavilion – this project has been put on hold at the current time. It was asked that the Head of Communities and Neighbourhoods check on the position regarding any Section 106 monies which may have been included in this scheme to ensure these are dealt with appropriately when any final decisions are made for this site and future facility.

The meeting was informed that a Business Case is in the process of being prepared to detail options for the future of the site after demolition and this would in due course be presented at Town Area Committee, PF&A Committees and Full Council.

- Play Equipment – the cost of the play equipment was less than anticipated which has resulted in the underspend. There is a further report at Item 9 on this agenda which also relates to Play equipment where a revised business case is being submitted for consideration and approval.

It was confirmed by the Central Services Manager that the Council maintained a repair and renewal fund for play equipment.

The recommendation in the report at 2.1 was proposed by Councillor Posnett and seconded by Councillor Beaken.

**RESOLVED** that the progress made on each capital scheme at Appendix A be noted.

## T24. CAPITAL PROGRAMME 2016-2021

The Head of Central Services submitted a report (copies of which had previously been circulated to Members) that determined the Committee's Capital Programme for 2016-21 based on a review of spending in the current year's programme and schemes included in the programme for later years. This was presented by the Central Services Manager.

The only change proposed to the Capital Programme for the current and future years

was the budget for the Play Equipment to be reduced by £17k due to the underspend as outlined in Item 5 on the agenda minute T23. This however, would need to be revised in light of any decision made at Item 9 on the agenda minute T27.

The recommendations in the report at 2.1 were proposed by Councillor Posnett and seconded by Councillor Pearson to be accepted.

**RESOLVED** that

- (1) the revised Capital Programme for 2016-21, attached as Appendix A be noted
- (2) no schemes would be submitted for further funding as part of the budget setting in 2017/18.

## **T25. REVENUE BUDGET 2017-18 COMMITTEE ESTIMATES**

The Head of Central Services submitted a report (copies of which had previously been circulated to Members) that informed Members of the latest position on this Committee's revenue budget estimates. This was presented by the Central Services Manager.

It was confirmed that Appendix A was an overall summary document and Appendix B was more detailed on each area.

The budget setting timetable was outlined as to which stage this had now reached with the Spending Review due to be published by the Government on 23 November 2016 and the first draft of revenue estimates to be considered at the PF&A meeting on 30 November 2016.

There are no variances of +/- £10,000 in the 2016/17 estimated year end position against the approved budget or variances +/- £10,000 in the 2017/18 proposed budget against the estimated year end position. The trend of the budget reducing is due to the forecast of income levels going up. There have been no growth or savings proposals submitted which come under the remit of this committee.

It was confirmed that Officers had put together their budget requests based on their requirements to run their services and not based on the need to make savings.

The recommendations in the report at 2.1 was proposed by Councillor Posnett and seconded by Councillor Beaken.

**RESOLVED** that

- (1) the latest position on this Committee's revenue budget estimates be noted
- (2) that the comments made by this Committee would be taken forward through the remainder of the budget setting process.

## **T26. REVIEW OF OPEN SPACES AND CEMETERY FEES AND CHARGES**

The Head of Communities and Neighbourhoods submitted a report (copies of which had previously been circulated to Members) that sought Members' approval of Open Spaces and Cemetery Fees and Charges.

- Sports Village Pitch Hire - the committee were advised that due to the sport pitches for hire facility moving to the Sports Village at the KEVII site, these fees would no longer be in the remit of the Town Area Committee. The sport pitches

will be run by a third party and their fees/charges will be available to go to the CSA Committee meeting in January 2017. Therefore, it is requested that the proposed 2017/18 fee and charge adjustments for the hire of the main Sports Village Sports pitch as detailed in the table at section 3.11 of the report be deferred.

- Cemetery Service Charging - it was confirmed that Appendix A which had previously been circulated with the report to members showed the charges benchmarked against other authorities and the proposed charges together with reasons for the proposed increase. There was an additional charge which should be noted which is for the Cemetery Lodge. It is proposed this should be based on the residential rent market. The inflation forecast has been based on RPI using advice from Treasury consultants and the Bank of England inflation reports. The intent is to bring the charges more in line with other authorities and to ensure the service can work on a cost recovery basis and therefore meet the costs associated with running the service. This should enable any future increases to be made annually based on inflation.

Clarification was given that the Non Parishioner charges were all to be increased by double the proposed charges for Melton Parishioners in line with previous policy as the proposed charge column was blank.

Confirmation was given that the installation of a memorial bench was a one off charge with all future maintenance and ongoing costs associated with the bench being met by the service area.

The recommendations were amended from those in the report to say:

- 2.1 Members approve the proposed 2017/18 fee and charge adjustments for the hire of the main Sports Village sports pitch as detailed in the table at section 3.11 of the report be deferred.
- 2.2 Members approve the proposed 2017/18 fee and charge adjustments for elements of the cemetery service as detailed at section 3.13 of the report with the addition of the Cemetery Lodge rent which is to be based on the residential rent market.

These were proposed by Councillor Posnett and seconded by Councillor Illingworth.

**RESOLVED** that:-

- (1) the proposed 2017/18 fee and charge adjustments for the hire of the main Sports Village sports pitch as detailed in the table at section 3.11 of the report be deferred.
- (2) the proposed 2017/18 fee and charge adjustments for elements of the cemetery service as detailed at section 3.13 of the report with the addition of the Cemetery Lodge rent which is to be based on the residential rent market be approved.

## **T27.PLAY EQUIPMENT – REVISED BUSINESS CASE**

The Head of Communities and Neighbourhoods submitted a report (copies of which had previously been circulated to Members) that sought Members approval of the revised Play Area Equipment Business Case.

It was confirmed that the additional costs which were being requested related mainly to the cost of additional safety surfacing required to ensure satisfactory compliance with current Health and Safety regulations on the installations of new equipment.

It was requested that an appropriate sign advising of its` suitability for the wheelchair bound, be erected on the `swirl unit`. This is a special piece of equalities compliant equipment and is to be included with the Scafford Brook scheme,.

The recommendation as set out in the report at 2.1 was proposed by Councillor Pearson and seconded by Councillor Hurrell.

**RESOLVED** that:

- (1) the revised Play Equipment Business Case attached as Appendix A, which showed an increased spend of £8k of capital expenditure for the purchase of new play equipment for the Scafford Brook Play Area be approved
- (2) the allocation of funding from the special expenses reserve be recommended to the Policy, Finance and Administration Committee

The meeting which commenced at 18:30, closed at 7.00 pm

Chairman