

**Please note the change of
venue for this meeting**

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18 April 2017

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held in the **Banqueting Suite, Melton Cattle Market, Melton Mowbray, LE13 1JY** on **Wednesday 26 April 2017 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the minutes of the meeting held on 23 February 2017.
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS
5.	LEADER'S ANNOUNCEMENTS
6.	PUBLIC QUESTION TIME The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. No questions were received by the deadline.

Item No.	Item
7.	<p>PETITIONS</p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>(a) Foyer Project</p> <p>The Chief Executive to report the receipt of a paper petition received on 21 February 2017 containing 20 signatures which states:</p> <p><i>“We, the undersigned, request Melton Borough Council to reopen the decision regarding a Foyer in Melton Mowbray. This would enable further consideration to be given to providing a Foyer which would give vulnerable young people the opportunity to benefit from its structured living environment, requiring them to be involved in education, employment or training, thus leading them on to make a positive contribution as citizens within the community of Melton Mowbray.”</i></p> <p>This matter was considered at the last meeting of the Community and Social Affairs Committee held on 21 March 2017 and the petitioner was advised accordingly of the outcome.</p> <p>(b) Dog Fouling</p> <p>The Chief Executive to report the receipt of an electronic petition on 10 March 2017 containing 202 electronic signatures which states:</p> <p><i>“Action is needed against dog fouling in Melton Mowbray, something needs to be done to prevent this happening. People are unhappy and embarrassed with the town they live in because of the minority of irresponsible dog owners who are allowing their dog to foul public areas and not clean up after them. There needs to be more done to punish people who continue to do this, it is unsightly, unhealthy and should be made socially unacceptable the way smoking in public is. It is time the local council did something about this and took action.”</i></p> <p>This matter was discussed at the last meeting of the Town Area Committee held on 13 March 2017 and in response to local people’s concerns, proactive decisions were made to move this issue forward. Should there be any residual matters, these will be referred to the appropriate Committee.</p>
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES:</p> <p><u>Governance Committee: 4 April 2017 – Minute G.69: Constitution Update</u></p> <p><u>RECOMMENDED:</u> that Full Council adopts and incorporates the following into the Council’s Constitution:</p> <p>(1) (a) <u>Planning matters</u></p> <p style="padding-left: 40px;">Subject to an amendment to Appendix A, reflecting that the Chair of the Planning Committee may exercise their discretion in relation to the requirement for Ward Councillors (or replacement Councillors) to give at least 24 hours notice before addressing the Planning Committee;</p>

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8.cont/	<p>(b) <u>Minutes Procedure</u> To approve the Minutes Procedure document and the tracked changes (Appendix B).</p> <p>(2) the proposed Calendar of Meetings be referred to Full Council and consideration be given to retaining the start time of 6:30pm for Committee meetings or whether to change this to 6pm.</p> <p><u>Governance Committee: 4 April 2017 – Minute G.70: Anti Bribery Policy</u></p> <p><u>RESOLVED</u> that the Anti Bribery Policy at Appendix A be approved by this Committee and be referred to Full Council for adoption and incorporation into this Council’s Constitution.</p> <p><i>(The reports originally submitted to the Governance Committee on 4 April 2017 are re-circulated with this agenda.)</i></p>																
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="341 1025 1385 1361"> <tbody> <tr> <td>Planning Committee</td> <td>21 February 2017</td> </tr> <tr> <td>Rural, Economic & Environmental Affairs Committee</td> <td>8 March 2017</td> </tr> <tr> <td>Town Area Committee</td> <td>13 March 2017</td> </tr> <tr> <td>*Planning Committee</td> <td>16 March 2017</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>21 March 2017</td> </tr> <tr> <td>*Governance Committee</td> <td>4 April 2017</td> </tr> <tr> <td>Town Area Committee</td> <td>10 April 2017</td> </tr> <tr> <td>*Policy, Finance & Administration Committee</td> <td>12 April 2017</td> </tr> </tbody> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p> <p>(c) In accordance with Council Procedure Rule 10.5(a), the following question was received from Councillor Graham MBE on 30 March 2017 :-</p> <p><i>“Has Melton Borough Council undergone a Cyber Essentials assessment?”</i></p> <p>The Leader to respond.</p>	Planning Committee	21 February 2017	Rural, Economic & Environmental Affairs Committee	8 March 2017	Town Area Committee	13 March 2017	*Planning Committee	16 March 2017	Community & Social Affairs Committee	21 March 2017	*Governance Committee	4 April 2017	Town Area Committee	10 April 2017	*Policy, Finance & Administration Committee	12 April 2017
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10.	<p>MOTIONS ON NOTICE</p> <p>There were no motions received in accordance with Procedure Rule 11.1</p>																

*To Follow

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.