

OFFENCE/BREACH OF CONDITION	POINTS APPLICABLE	DRIVER	VEHICLE OWNER OR OPERATOR
Failure to notify in writing the Council of changes of address within 7 working days.	3	✓	✓
Failure to display current vehicle tax disc	3		✓
Failure to produce relevant documents within timescale when requested by an authorised officer	3	✓	✓
Unsatisfactory condition of vehicle – Interior or Exterior	3	✓	✓
Failure to produce Hackney Carriage or Private Hire vehicle for testing or inspection when required	3		✓
Misuse of taxi rank	3	✓	
Failure to report to an authorised Officer within 72 hours an accident or damage to a licensed vehicle which would cause a vehicle to breach the licence conditions	3		✓
Failure to display external or internal licence plate or signs as required	3	✓	✓
Failure to notify transfer of Hackney Carriage or Private Hire Licence	3		✓
Failure to carry appropriate fire extinguisher	3	✓	✓
Failure to carry an approved first aid kit		✓	✓
Displaying unsuitable or inappropriate sited signs or advertisements in or on the vehicle	3		✓
Failure to use authorised rooflight	3	✓	
Failure to maintain	3		✓

records in a suitable form from the commencement to the cessation of work of each driver each day			
Failure to produce on request records of drivers work activity	3		✓
Failure to maintain proper records of Private Hire vehicle	3		✓
Evidence of smoking in vehicle	3	✓	
Failure to wear drivers badge	3	✓	
Unsatisfactory appearance of driver	3	✓	
Failure to observe rank discipline	3	✓	
Misleading use of the words "Taxi" or "Cab" on advertising materials	3		✓
Failure to return vehicle licence plate within 7 days after due notice, following expiry, revocation or suspension of such licence	3		✓
Failure to display fare/tariff card	3	✓	✓
Fail to attend punctually to a fare at appointed time and place without sufficient cause	3	✓	✓
Waiting or stopping on a double yellow area, bus stop or private land (without the owners permission) unless requested by a paying customer present in the vehicle		✓	
A licensed vehicle with a bald tyre	3 per tyre	✓	✓
Providing false or misleading information on a licensing application form.	6	✓	✓

Unreasonable prolongation of journeys or any misconduct regarding the charging of fares	6	✓	
Failure to undergo the interim compliance test	6		✓
Failure to provide proof of insurance when requested	6	✓	✓
Carry more passengers than stated on the vehicle licence	6	✓	
Using a non approved or non-calibrated taximeter	6	✓	✓
Displaying any feature on Private Hire vehicle that may suggest that it is a taxi	6		✓
Using a vehicle the appearance of which suggests that it is a taxi	6		✓
Failure to keep or produce records of Private Hire bookings or other documents required to be kept or produced	6		✓
Failure to notify the Council, in writing, of any motoring or criminal convictions within 21 days of conviction or cautions during period of current licence	6	✓	✓
Failure to give assistance with loading/unloading luggage to or from any building or place	6	✓	
Failure to submit a licence renewal application including documents and attendance at a vehicle inspection	6	✓	✓
Plying for hire by Private Hire vehicle	9	✓	✓

Driving whilst using a mobile phone	9	✓	
Refusal to accept hiring without reasonable cause e.g. drunk or rude customer	12	✓	
Using unlicensed vehicle or vehicle without insurance	12		✓
Using a vehicle subject to a suspension order issued by an Authorised Officer or a Police Officer	12	✓	✓
Using a vehicle for which the licence has been suspended or revoked	12	✓	✓
Carrying an offensive weapon in the vehicle	12	✓	
Obstruction of an Authorised Officer or Police Officer wishing to examine a licensed vehicle	12	✓	✓
Failure to carry an assistance dog without requisite exemption	12	✓	✓
Driver not holding a current DVLA licence	12	✓	✓
Failure to issue receipt on request	12	✓	
Unsatisfactory behaviour or conduct of driver	12	✓	
Failure to behave in a civil and orderly manner	12	✓	✓
Failure to give assistance with loading/unloading luggage to or from any building or place	12	✓	