

**POLICY FINANCE ADMINISTRATION COMMITTEE**

**29 JUNE 2010**

**REPORT OF ASSISTANT CHIEF EXECUTIVE (AT)**

**POTENTIALLY VIOLENT PEOPLE PROCEDURE**

**1.0 PURPOSE OF REPORT**

1.2 The purpose of this report is present the potentially violent people procedure.

**2.0 RECOMMENDATIONS**

2.1 The Potentially violent people incident reporting procedure be approved.

2.2 The Assistant Chief Executive (HR) to have delegated authority to revise the strategy in line with current employment/ health and safety legislation and best practice.

**3.0 KEY ISSUES**

3.1 The PVP incident reporting policy was last reviewed in 2003 and the principles within it largely remain very similar to that being proposed through the review. The actual practices that are in place throughout the organisation do not however reflect current policy and thus the review has tried to incorporate the reasons this may have developed.

3.2 Consultation with various members of staff has taken place as part of this review. A summary of findings from this consultation is attached.

3.3 A need for a review of the policy and practices has been identified through the last 2 years benefit audit reports.

3.4 This procedure has been consulted with the recognised trade unions and has been agreed by Management Team and Joint Staff Working Group.

3.5 A training programme for staff is planned to commence from July 2010 subject to the procedure being approved.

**4.0 POLICY AND CORPORATE IMPLICATIONS**

4.1 The policy has implications Authority wide.

**5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS**

5.1 No direct costs not already covered in existing budgets.

## 6.0 **LEGAL IMPLICATIONS/POWERS**

6.2 No direct legal implications. Relevant employment legislation has been taken into account.

## 7.0 **COMMUNITY SAFETY**

7.1 No direct community safety implications relating to this report

## 8.0 **EQUALITIES**

8.1 No direct equalities implications. An equality Impact assessment has been completed.

## 9 **WARDS AFFECTED**

9.1 All

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Contact Officer: Angela Tebbutt, Assistant Chief Executive.  
Date: 29 June 2010

Appendices : Appendix A

Background Papers:  
Reference : Q : Committees/PFA/29.6.10