

**POLICY, FINANCE AND ADMINISTRATION COMMITTEE**

**29 JUNE 2010**

**REPORT OF THE CORPORATE DIRECTOR AND ASSISTANT CHIEF EXECUTIVE  
(POLICY AND PERFORMANCE)**

**ANNUAL REPORT**

**1. THE PURPOSE OF THE REPORT**

- 1.1 The purpose of this report is to invite the Committee to approve the Annual Report 2010 (Appendix A).

**2. RECOMMENDATION**

- 2.1 That the Annual Report 2009 be approved and the Assistant Chief Executive (Policy and Performance) be delegated responsibility to complete the Report for publication on completion and availability of the Annual Statement of Accounts and performance benchmarking**

**3. KEY ISSUES/BACKGROUND**

- 3.1 For many people, the services provided by the Council have a very significant impact on their quality of life and provide their main experience of public services. It is vital that these services are provided to a high standard, and in ways that are responsive to the needs of their users.
- 3.2 The Council's priorities, goals and promises for the Borough over the period 2009-15 are set out in the Corporate Plan. The Council's priorities are arranged under the Safer, People, Places and A Well Run Council headings to reflect the Melton Community Partnership's governance arrangements.
- 3.3 The Annual Report provides a summary of the measures being taken to deliver improvement in outcomes for local people and recording progress in delivering these outcomes. In the context set by the Corporate Plan, the Annual Report addresses key priorities, including progress on agreed delivery targets, and summarises the Council's improvement planning activities.
- 3.4 The Annual Reports principal audiences are staff, councillors, groups and organisations with an interest in the activities of the Council, the regulatory bodies and central Government.

**4. POLICY AND CORPORATE IMPLICATIONS**

- 4.1 The Annual Report provides a summary of the Council's performance for the previous year against the key priorities, including delivery targets, and identifies potential areas for improvement.

**5. FINANCIAL AND OTHER RESOURCE IMPLICATIONS**

- 5.1 The cost of designing and printing the Annual Report will be met from within the Corporate and Democratic Core budget for 2010/11.

## 6. **LEGAL IMPLICATIONS/POWERS**

- 6.1 The Local Government and Public Involvement in Health Act 2007 includes provisions to deregulate and simplify best value. This includes removing the requirements to prepare an annual Best Value Performance Plan.

## 7. **COMMUNITY SAFETY**

- 7.1 The Annual Report includes information relating to the Council's work on community safety initiatives throughout the Borough.

## 8. **EQUALITIES**

- 8.1 Equal Opportunity issues are not specifically addressed by the Plan.

## 9. **RISKS**

- 9.1 There are no specific, direct risks associated with the Annual Report although failure to prepare and disseminate the Report could limit the communication of key messages on performance to staff, councillors, groups and organisations with an interest in the activities of the Council, the regulatory bodies and central Government.

## 10. **CONSULTATION**

- 10.1 The Annual Report provides factual information and as a result consultation is not necessary or beneficial. Publication of the Annual Report provides for communication of the performance of the authority.

## 11.0 **WARDS AFFECTED**

- 11.1 The Report covers the whole Borough.

## 12.0 **CLIMATE CHANGE**

- 12.1 There are no direct Climate Change impacts.

Contact Officer: David Pendle

Date: 18 June 2010

Background Papers: Annual Report (attached at Appendix A)