APPENDIX A

E-Petitions Options

	Supplier	Key Features	Initial set up fee	Annual Fee	Cost of first payment	Overall cost of set up & Annual Fee over 5 years
1	CMIS – Democratic Management Solutions	 40 Councils use CMIS Committee software inc. Harborough Standalone hosted E-Petitions solution for Councils and other public sector organisations Easy-to-use, flexible and intuitive for both petitioner and administrator Self-registration process for users to register and create online petitions Administrators can approve, reject or request more information about each petition submitted Petitions can have flexible start and end dates Simple electronic signing process for other users Flexible user validation options to fit your requirements and constitution Results displayed for current and completed petitions Administrative tools to manage follow-up responses Responses published with each petition Comprehensive e-mail notification facilities 	£6,000 Set up and Includes 3 years hosting	After 3 years £1,000 p.a. Payable on anniversary of signing agreement	£6,000 Set up and Includes 3 years hosting	£8,000

	Supplier	Key Features	Initial set up fee	Annual Fee	Cost of first payment	Overall cost of set up & Annual Fee over 5 years
2	Electronic Local Petitions Scheme (ELPS)	 Accessible from the Council's website, matching its look and feel Alerts the council automatically to new proposed petitions for approval Approved petitions made available for signature Easy for individuals (verified by e-mail) to "sign" petitions Easy for councils to respond both to the petition author and signatories Automatic e-mails alert the Council to any actions needed Automatic e-mails inform the proposer, any seconders and all other signatories of petition progress: Council responses, appeal by proposer, etc Easy for individuals to check on the progress of current petitions and to find past petitions Personal data remains on the Council workload 	£2,200	£1,000 p.a. The annual fee will increase by the RPI p.a. Payable on anniversary of signing agreement. Could accommodat e financial years if preferred.	£3,200	£7,200 Plus RPI increase each year
3	Interact- technologies.com	 Seamless integration to own website Council has control of every aspect of petitions and sets defaults Total data security including disaster recovery Clear, meaningful reports with ward selection if required No computer equipment to buy Updates as become available Service desk Fixed rental cost over a 1, 3 or 5 year arrangement 	£3,795	£995 p.a. Payable on 15 Dec 2010 each year being the anniversary of the govt's installation date Discount for paying 3 years rental in advance	£4,790	£8,770

	Supplier	Key Features	Initial set up fee	Annual Fee	Cost of first payment	Overall cost of set up & Annual Fee over 5 years
4	Limehouse Software	 Able to manage both manual and e-petitions Able to review and approve petitions submissions before making them live Integrates to own website branding Validation and security controls No technical resources required Reporting capabilities to analyse petition data Helpdesk available Training for users 	£1,000	£2,000 p.a. Payable on anniversary of signing agreement	£3,000	£11,000
5	* Modern.Gov	 120 Councils use Modern.Gov Committee software Supplier hosted Can be integrated with existing council websites for a seamless user experience A fully hosted fixed price rental service giving rapid implementation, automatic upgrade and high availability Includes data security and back-up Flexible user validation options to fit in with Council's requirements and constitution Graphical results display for current and completed petitions Easy publishing of a Council response during or after the petition Options for "yes", "yes or no" and "yes, no, don't know" petitioning User comment feature so that those signing can leave comments An easy results export facility including all signatory contact details Discussion forums can be linked to each petition with suitable moderation options Users can subscribe to email petition notifications 	£3,000	£2,000 p.a. Payable on anniversary of signing agreement. Could accommodat e financial years if preferred	£5,000	£13,000
6	* mysociety.org	Supplies No10 Downing Street & 12 Councils	Nil	£1,999 p.a.	£1,999	£9,995
		Externally hosted				

Supplier	Key Features	Initial set up fee	Annual Fee	Cost of first payment	Overall cost of set up & Annual Fee over 5 years
	 Integrates to own website branding Manages data security and upgrades Full editorial control to accept/refuse petitions according to Council criteria Proforma responses for problematic petitions – gives users the opportunity to change and resubmit Signers are checked by confirming email address Easy to acknowledge and respond quickly to petitioners Detailed statistical reports No technical resources required 		Payable on anniversary of signing agreement		

In each case the Annual Fee includes running costs, maintenance, support, upgrades, hosting and Licence Fee

• These organisations have been approached to share the facility and cost with another authority and response is that due to the service being externally hosted by the supplier there are no saving possibilities available.