

24 November 2010

Dear Sir or Madam

A Meeting of the **POLICY, FINANCE AND ADMINISTRATION COMMITTEE** will be held in the Boardroom, Phoenix House, Nottingham Road, Melton Mowbray on **Thursday 2 December 2010 at 6.30 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett  
Chief Executive

## A G E N D A

No.	Item
1.	<b>APOLOGIES FOR ABSENCE</b>
2.	<b>MINUTES</b> To confirm the Minutes of the Meeting held on 29 September 2010
3.	<b>DECLARATIONS OF INTEREST</b>
4.	<b>RECOMMENDATIONS FROM OTHER COMMITTEES</b>
5.	<b>UPDATE ON DECISIONS</b> The Chief Executive to submit an update on decisions from previous meetings of the Committee
6.	<b>REVIEW OF CHARGES FOR WATERFIELD LEISURE POOLS</b> The Head of Communities to submit a report which
Appendix to follow	(a) provides information on the various fees and charges that are made with respect to Waterfield Leisure Pools; (b) recommends changes to these charges to operate from 4 January 2011 until 31 March 2012. This takes into account the change in VAT from January 2011
7.	<b>REVIEW OF LAND CHARGES</b> The Head of Regulatory Services to submit a report to set land charges fees for 2011/12
8.	<b>CORPORATE ISSUES</b> The Chief Executive to submit a report to update Members on various Corporate issues which have been developing since the General Election

No.	Item
9.	<p><b>LATEST POSITION - REVENUE BUDGET 2010/11 AND 2011/12</b>  The Head of Central Services to submit a report to  (a) report on the activity of the Budget and Strategic Planning Working Group with regard to the scrutiny of the 2010/11 estimated year end position and the 2011/12 estimates;  (b) advise on the latest position on the current year's revenue budget (2010/11) and the current position with regard to 2011/12;  (c) set out some of the issues still to be resolved regarding 2011/12</p>
10.	<p><b>CAPITAL PROGRAMME MONITORING TO 31 OCTOBER 2010</b>  The Head of Central Services to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 October 2010</p>
11.	<p><b>ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES</b>  The Head of Central Services to submit a report to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances</p>
12.	<p><b>AWARD OF MERIT TASK GROUP – MELTON BOROUGH AWARD</b>  The Award of Merit Task Group met on 24 November 2010 and requested that the Committee reconsider the introduction and terms of reference of the Melton Borough Award. The current terms of reference are as follows :-</p> <ul style="list-style-type: none"> <li>• A new award be introduced for those who contribute to the life of the Borough and are in paid employment and who do not meet the criteria of the existing Award of Merit Scheme</li> <li>• To consider nominations and select up to 3 persons to receive a Melton Borough Award</li> </ul> <p>The Committee's reconsideration is requested due to there being several similar local awards which seem to have created a lack of interest in this award despite wide advertisement for nominations</p>
13.	<p><b>URGENT BUSINESS</b>  To consider any other items that the Chairman considers urgent</p>
	<p><b>EXCLUSION OF THE PUBLIC</b>   <b>RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3</b></p>
14.	<p><b>COUNCIL OFFICES AND MAJOR PROJECTS UPDATE</b>  The Strategic Director (CM) to submit a report outlining progress with the exempt matters in relation to the new Council Offices and other major projects</p>
To follow	

To : Councillors      N.R.G. Angrave                      J.T. Orson  
                                 M.C.R. Graham MBE (C)          P.M. Posnett  
                                 A. Jackson                                J.B. Rhodes  
                                 R. Marks                                    D.R. Wright (VC)  
                                 M. O'Callaghan                        Vacancy