

# AGENDA ITEM 7

## POLICY, FINANCE & ADMINISTRATION COMMITTEE

26 JANUARY 2016

### REPORT OF HEAD OF CENTRAL SERVICES

#### ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

##### 1.0 PURPOSE OF REPORT

- 1.1 The purpose of this report is to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.

##### 2.0 RECOMMENDATIONS

It is recommended that:-

- 2.1 The virements approved under delegated powers (para. 3.1.1 refers) be noted;
- 2.2 The supplementary estimates approved under delegated powers (para. 4.1.1 refers) be noted, and
- 2.3 Changes to the OJEU threshold due to currency fluctuations be noted, with Contract Procedure Rules, Financial Procedure Rules and the Scheme of Delegation to Officers documents to be updated in accordance with the Head of Central Services's delegation (para 6.1 refers).

##### 3.0 VIREMENTS

###### 3.1 Delegated Authority

- 3.1.1 Since the last meeting the Head of Central Services has approved eighteen requests for virement within the same service totalling £278,630 and three requests for virement between services totalling £108,870. More details of those requests in excess of £10,000 can be found in Appendix A.

##### 4.0 SUPPLEMENTARY ESTIMATES

###### 4.1 Delegated Authority

- 4.1.1 The following items have been approved under delegated authority in 2015-16 and funded from budget reduction money:

Budget Head	Reason	Amount £
<b><u>Rural, Economic &amp; Environmental Affairs C'tee</u></b>		
Environmental Maintenance	Settlement of insurance claim- excess	5,000
<b>Total</b>		<b>5,000</b>

## 6.0 REQUESTS FOR APPROVAL

6.1 The Head of Central Services has delegated authority to review, annually, the financial limits in Contract Procedure Rules, Financial Procedure Rules and the Scheme of Delegation to Officers because of changes in the value of money. (These changes to take effect from 1 April in the particular year.) The details of such changes to be reported to this Committee.

Every two years the EU sets new OJEU thresholds to reflect variations in currencies. The thresholds change again on 1<sup>st</sup> January 2016 when the thresholds are decreased, as the pound is stronger than it was two years ago. The key threshold from 1<sup>st</sup> January 2016 is for goods and services, which is reduced by £8,000 to £164,176. This applies to any procurement advertised from 1<sup>st</sup> January 2016. Tenders in progress and already advertised are not affected.

The thresholds in full are:

Supplies	£164,176
Services	£164,176
Works	£4,104,394
Light Touch	£589,148 (mainly care contracts)

## 7.0 POLICY AND CORPORATE IMPLICATIONS

7.1 Policy and corporate implications are considered for each new budget proposal as part of the Council's priority assessment process. The results of this are reported to members as part of the budget setting process.

## 8.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

8.1 The current level of balances and reserves are shown in Appendix C. There are no other financial and resource implications arising from this report.

## 9.0 LEGAL IMPLICATIONS/POWERS

9.1 Any legal implications arising from these movements in funds will have been addressed during the approval process.

## 10.0 COMMUNITY SAFETY

10.1 Individual budgets could have links to community safety issues. These are covered in any associated reports and financial forms that refer to these budgets as they progress through the decision making process. As community safety is a corporate priority this is considered as part of the priority assessment and budget setting

process when considering individual budget proposals.

## 11.0 EQUALITIES

11.1 The equality issues of each specific budget are considered as they progress through the approval process.

## 12.0 RISKS

12.1 There will be risks associated with all budgets and these should be considered as part of the consideration of these individual budget proposals through the decision making process.

## 13.0 CLIMATE CHANGE

13.1 Individual budget heads could have climate change issues but these are considered individually as they progress through the approval process.

## 14.0 CONSULTATION

14.1 Any proposed adjustments to budgets are made in consultation with budget holders and the Management Team where appropriate.

## 15.0 WARDS AFFECTED

15.1 All wards are affected.

Contact Officer C Burgess

Date: 6<sup>th</sup> January 2016

Appendices : Appendix A: Virements in Excess of £10k  
Appendix B: Statement of Revenue and Capital Reserves

Background Papers: Committee Papers  
Budget Reduction/Virements/Supplementary Estimate Forms

Reference : X: C'tee, Council & Sub-C'tees/PFA/2015-16/26-01-16/DG-Items for Approval