

**PROVISIONAL YEAR END POSITION 2015-16  
BUDGET HOLDER PERFORMANCE**

Main Service Code	Col 1	Col 2	Col 3	Col 4	Budget Holder Comments on Performance (only provided where +/- £10k)
	Controllable Approved Budget @ 31/3/16	Controllable Provisional Year End Position	Controllable Variance to Approved Budget	Controllable Carry Forward Request	
	£	£	(-) = Underspend £	£	
<b>Community and Social Affairs Committee</b>					
040 Public Conveniences	96,150	98,351	2,201		
060 Leisure Vision	65,000	63,663	-1,337		
065 Waterfield Leisure Centre	-3,290	6,294	9,584		
070 Open Spaces (General Expenses)	44,620	39,295	-5,325		
372 Rent Rebates - Non HRA	9,260	12,525	3,265		
373 Rent Rebates - HRA Tenants	-60,780	-110,183	-49,403		Increase in expenditure and subsequent subsidy resulting from the introduction of the Intensive Housing Management Scheme and lower instances of claimant and Local Authority errors identified. Also increase in overpayment recovery as a result of focus work in that area.
375 Rent Allowances	-120,540	-117,066	3,474		
400 Private Sector Housing Renewal	300	289	-11		
410 Homelessness	149,150	171,994	22,844		Increase in the use of B&Bs especially with vulnerable residents who cannot maintain a tenancy of their own. These costs are only partially recoverable.
420 Melton Lifeline	-23,420	-23,101	319		
425 Other Housing Services	12,550	12,702	152		
426 Supporting People	25,080	46,602	21,522		Employee related costs high due to long term sickness and one additional FTE in post to cover the service compared to the establishment.
471 Customer Services	880,340	880,348	8		
595 Community Service Grants	74,850	74,854	4		
625 Community Safety	273,070	295,967	22,897		Due to an error in the reserves for 2014/15 an additional charge made against this budget in 2015/16. Also additional expenditure on CCTV due to failure of equipment.
627 Welland Wheels to Work	10,300	-4,126	-14,426	14,000	Lower insurance costs due to reduced premiums as a result of a new contract.
628 Children's Services	25,890	24,542	-1,348		
685 Council Tax Benefit	3,010	1,732	-1,278		
696 Strategic Arts Development	180	184	4		
697 Strategic Sports & Leisure Development	22,590	44,740	22,150		Funding from LCC in 14/15 which had to be re-paid in 15/16 not reserved as repayment not known until September 15 (£6k). Invoices raised in 14/15 subsequently cancelled in 15/16 (£10k). Contribution to Leicestershire Rutland Sport to support a role which was not budgeted for (£5k)
	<b>1,484,310</b>	<b>1,519,606</b>	<b>35,296</b>	<b>14,000</b>	

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<b>Policy, Finance and Administration Committee</b>						
320	7 King Street	-2,430	-456	1,974		
470	Parkside	118,210	100,015	-18,195	14,000	Caretaker & cleaning staff less than in establishment. Carry forward has been submitted to fund the Property Services review. Various other underspends including a change to the grounds maintenance contractor has resulted in cost saving, materials purchased and food and drink provisions lower than budgeted.
472	Phoenix House	-48,370	-46,658	1,712		
476	Welland Procurement Unit	26,860	26,028	-832		
477	Corporate Repairs & Maintenance	114,250	101,254	-12,996		Planned maintenance programme was impacted by staff vacancy for building surveyor role, also in the last quarter a review of condition surveys enabled certain desirable works to be postponed. Boiler repairs were due to be funded from here in 2015/16 but these works have slipped into 2016/17, however no carry forward provision was made
560	Electoral Registration	36,810	39,197	2,387		
565	Municipal Property	0	-90	-90		
580	Land Charges	-99,220	-92,206	7,014		
600	Elections	53,150	27,395	-25,755		Fewer borough and parish wards contested than anticipated therefore lower costs incurred.
630	Me and My Learning	42,570	43,105	535		
635	Central Expenses	142,450	139,161	-3,289		
646	Corporate and Democratic Core	252,440	251,672	-768		
647	Corporate Costs (Finance)	108,200	95,091	-13,109		£7k underspend on audit fees due to general reduction in fee contract. £6k underspend on bank fees budget which will be reviewed during 2016/17 in conjunction with the contract review to ensure the budget is set appropriately going forward
648	Non Distributed Costs	284,990	288,566	3,576		
660	NNDR Collection	-487,600	-463,497	24,103		Shortfall on section 31 grant due to the difference between the NNDR1 estimate and the NNDR3 actual. This is offset below the line as the levy payments were lower than predicted once it has been calculated through NNDR3.
661	Business Improvement District	-11,460	-11,877	-417		
680	Council Tax Collection	-38,210	-36,842	1,368	15,140	£15k underspend on Council Tax Scheme discretionary fund which is a ring fenced fund that preceptors contribute towards (the subject of the carry forward request). This is offset by £25k shortfall on legal fees, summons are now £15.50 less per summons issued. There was a review of summons costs after national legal challenge
705	Misc Financing Items	22,140	14,232	-7,908		
810	Central Services	804,010	802,954	-1,056		
815	Information Technology	583,190	501,994	-81,196	10,000	Changed approach to Microsoft licencing resulted in a saving of £12k. We have replaced our security firewalls which has resulted in a procurement saving of £15k. The replacement firewalls have three year warranty, removing the need for annual support. The Internet connection contract has been re tendered resulting in an annual saving of £5k. Upgrade of some of the server infrastructure during 2015/16 was due however, following an initial assessment of the server performance and a review of the server strategy, the replacement is being delayed until the Data Centre Consolidation work has been completed and a rationalisation plan agreed.
820	Internal Audit	56,920	56,330	-590		
830	Corporate Management Team	372,500	376,954	4,454		
840	Communications	476,410	483,135	6,725		
845	Legal Services	144,230	147,252	3,022		
872	Regulatory Services	296,740	285,397	-11,343		Savings accrued from staff turnover in the course of the year. Significant reduction in use of operational materials arising from greater electronic transactions and reduced demand for printing
876	Communities and Neighbourhoods	523,520	477,863	-45,657	45,120	Vacant post (Community Policy Officer) for part of the year, now being recruited to and fewer staff in pension scheme. Carry forward requests submitted for projects: Bright Futures in partnership with Age UK , Economist/Economic Growth Plan, Revenues and Benefits integration started in 2015-16 as part of the transformation agenda to be completed in 2016-17 and Housing Strategy projects, delayed due to maternity leave of Housing Officer
		3,772,300	3,605,969	-166,331	84,260	

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<b>Rural, Economic and Environmental Affairs Committee</b>						
005	Environmental Health Service	273,960	268,637	-5,323		
015	Control of Pests	15,660	15,810	150		
050	Waste Management	1,993,750	2,012,743	18,993		Some reduction in expenditure due to maximising the use of existing stock before ordering new stock, and the reduction in the demand for tyre disposal. There was an increase in Variation Orders due to the focus in priority areas as part of the Me & My Neighbourhood. Recycling tonnages were reduced by higher levels of contamination than expected which in turn reduced the income. Previous years invoices were written off, which also contributed to the lack of income.
100	Land Drainage	16,780	16,108	-672		
120	Car Parks & Bus Station	-378,440	-414,376	-35,936		Third party payments was significantly underspent during 2015-16 due to the budgeted figures, provided by the partner organisations, being over estimated. There was some underspend attributable to staff vacancies that were not filled. Weather conditions and the Aria lease at Thorpe End contributed to a higher than expected income, this was slightly offset by a shortfall in the PCN income.
140	Christmas Lighting	36,160	36,144	-16		
300	Cattle Market	-208,290	-197,101	11,189		Town Estate fee is based on 17.5% turnover, all of these performed well, which in turn increased costs. The income budget had been set with a rent increase for the trade units & buildings, however it has been proposed to undertake the reviews in conjunction with the Gillstream Markets Ltd (Market Partners) which has caused a delay in implementation and will now be undertaken in 2016/17.
305	Cattle Market Re-Development	122,280	23,253	-99,027	99,000	On-going project with some minor delays causing the programme to be underspent. A carry forward has been requested in order to continue in 2016/17.
315	Tourism	32,430	30,968	-1,462		
340	Development Control	-116,640	-139,086	-22,446		Additional income was due to the increase in the number and the nature of planning applications received. There was also an increase in larger applications which attract higher fees.
345	Local Plans	205,040	-240,059	-445,099	435,000	Underspends were experienced as a result of staff vacancies. Request to carry forward funds for the Transport strategy and the CIL have been requested.
355	Building Control	-12,640	-20,564	-7,924		
507	Environmental Maintenance	378,620	385,820	7,200		
570	Industrial Estates	-122,100	-123,159	-1,059		
575	Economic Development	228,910	221,814	-7,096		
588	Licensing	-28,180	-34,661	-6,481		
605	Emergency Planning	25,350	25,359	9		
		2,462,650	1,867,650	-595,000	534,000	
<b>Net Controllable Cost of Services - General Expenses</b>		<b>7,719,260</b>	<b>6,993,225</b>	<b>-726,035</b>	<b>632,260</b>	
745	Interest Received	-132,460	-141,167	-8,707		
760	Provision for Repayment of Debt	12,890	12,574	-316		
<b>Total Controllable Non Service Related Costs</b>		<b>-119,570</b>	<b>-128,593</b>	<b>-9,023</b>		
793	<b>Net Controllable Deficit/Surplus(-) General Expenses</b>	<b>7,599,690</b>	<b>6,864,632</b>	<b>-735,058</b>		

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<b>SPECIAL EXPENSES (MELTON MOWBRAY)</b>						
101	Town Area Community Centres	29,720	16,848	-12,872		Income is based on recharges to LCC based on expenditure. Includes £7k of income which relates to non-controllable expenditure. Also, lower than budgeted for expenditure in relation to telephone, internet and refuse collection.
270	Open Spaces	90,370	104,272	13,902		
325	Cemeteries	-48,460	-50,750	-2,290		Tree belt works (initially in the capital programme) classed as maintenance and therefore could not be capitalised
330	Allotments	-1,580	-1,911	-331		
478	Corporate Repairs & Maintenance	16,430	21,607	5,177		
636	Corporate and Democratic Core - Special Expenses	3,430	2,887	-543		
<b>Net Controllable Cost of Services - Special Expenses (MM)</b>		<b>89,910</b>	<b>92,953</b>	<b>3,043</b>		
746	Interest Received	-400	-1,305	-905		
<b>Total Controllable Non Service Related Costs</b>		<b>-400</b>	<b>-1,305</b>	<b>-905</b>		
794	<b>Net Controllable Deficit/Surplus(-) Special Expenses (MM)</b>	<b>89,510</b>	<b>91,648</b>	<b>2,138</b>		
<b>SPECIAL EXPENSES(SPROXTON)</b>						
295	Closed Churchyards	500	104	-396		
<b>SPECIAL EXPENSES (FRISBY)</b>						
296	Closed Churchyards	500	0	-500		
<b>TOTAL ALL SERVICES</b>		<b>£7,690,200</b>	<b>£6,956,384</b>	<b>-£733,816</b>		
430	<b>HOUSING REVENUE ACCOUNT</b>	<b>£45,740</b>	<b>-£340,622</b>	<b>-386,362</b>		

**Notes:**

Col 1 = Approved budget is the original estimate as adjusted by virements, supplementary estimates and budget reductions.

Col 2 = Provisional year end position is subject to external audit certification

Col 3 = Variance comparing the provisional year end position to the approved budget (Col 2 - Col 1)

Col 4 = Underspend subject to a carry forward request

As reported to a meeting of the Community & Social Affairs Committee on 22/6/16