

CAPITAL PROGRAMME 2016/17 PROGRESS REPORT - AUGUST 2016

	Grant Funded	Business Case Approved	Budget for Year	Actual April 16 to August 16	Forecast	Variance (-) = Underspend	Project Manager	Comments
	Y/N	Y/N	£000	£000	£000	£000		
General Expenses								
New Council Offices	N	Y	45	6	45	0	DB	Costs are still being identified. A report will be taken to Management Team (and subsequently reported to Members) to update on the programme. If business case is approved there will be spend in 2016/17 on the civic doors solution (£25k est). It is currently expected that £14k of this budget will be carried forward into 17/18.
Development of Transformational Change Programme	N	Y	1	1	1	0	CC	Remaining commitment of £1.1k from AGiLISYS. The project is now complete.
Enterprise Document Management (EDM)	N	Y	37	0	37	0	CM	The cost of the EDM software was spread over 5 years at £17k per year. There are two years remaining (2016/17 and 2017/18) and therefore £17k will need to be carried forward into 2017/18 to meet this cost. There are also £3k of costs relating to system improvements to bring the software into working condition for its intended use.
Transformation - Welfare Reform	N	N	25	0	25	0	SJOC	Soft marketing is currently being undertaken to help inform the scope of the project before looking to engage consultants to complete the work. A new business case is required to reflect that these works are for a new reception. On target to complete the project in 2016/17.
Caretakers Van	N	Y	13	0	10	-3	DB	Business case approved at PFA 12.07.2016. Purchase order to be raised and a saving of £3k is expected as the vehicle has been sourced for a lower amount than budgeted for.
Telephony Upgrade	N	N	50	0	50	0	MD	Telephony working group has met once. The current telephony provider has been engaged to provide options / costs and an independent telephony provider has been engaged to provide analysis on areas for development. Both of these will inform the business case which will be submitted for approval later in the year

Committee System	N	Y	15	0	15	0	SE	Business case approved at PFA 12.07.2016. Initial meeting with Modern.gov undertaken which has resulted in receipt of the implementation documents. The first payment of £5k is expected at the time of installation (Q2) and the remaining £10k due when the system goes live later in the year. An officer implementation group has been set up to integrate the software into the Council's network and working practices.
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TOTAL - GENERAL EXPENSES

186	7	183	-3
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Key to Initials:

DB = David Blanchard

CC = Christian Coltart

CM = Cassandra Marshall

SJOC = Sarah-Jane O'Connor

MD = Mike Dungey

SE = Sarah Evans