

AGENDA ITEM 10

POLICY, FINANCE AND ADMINISTRATION COMMITTEE

30 NOVEMBER 2016

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME 2016-21

1.0 PURPOSE OF THE REPORT

- 1.1 To determine the Committee's Capital Programme for 2016-21 based on a review of spending in the current year's programme and schemes included in the programme for later years.

2.0 RECOMMENDATIONS

- 2.1 **The Committee approves the revised Capital Programme for 2016-21 attached as Appendix A and note that no unfunded schemes are being submitted for funding as part of the budget setting process for 2017-18;**

3.0 KEY ISSUES

3.1 Capital Programme 2016-21

- 3.1.1 The Capital Programme 2016-21 for this Committee is attached at Appendix A. The Programme gives the total cost of each scheme, the spending profile, the amounts authorised to be spent and the stage each scheme has reached within the Capital Programme Project Appraisal System.

3.2 Changes to the Programme

- 3.2.1 The changes proposed to the Capital Programme for the current and future years are set out within Appendix A.

- 3.2.2 A summary of the proposed changes are as follows:

- Enterprise Document Management - £17k moved from 2016/17 to 2017/18 to reflect the project costs were split over five years with two years remaining;
- Caretakers Van – the cost of the replacement vehicle is lower than budgeted for with a saving predicted of £5k. The cost of which is now below the de-minimis for capital and will therefore be charged to revenue; and
- Committee System - £10k moved into 2017/18 to meet the final payment when the system goes live in May 2017.

- 3.2.3 The above changes result in £27k of schemes being included in the capital programme for 2017-18 being the previously funded residual amount on the EDM project and Committee system, with no new schemes proposed.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 All financial and resource implications have been addressed within section 3.

6.0 LEGAL IMPLICATIONS

6.1 Individual schemes could have links to legal issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

7.0 COMMUNITY SAFETY

7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

8.0 EQUALITIES

8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

9.0 RISKS

9.1 There will be risks associated with each of the individual projects and these should be considered as the schemes progress through the decision making process. There is also the risk that the Council is unable to fund all of the schemes in the Capital programme and therefore public expectations may not be met.

10.0 CLIMATE CHANGE

10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

11.0 CONSULTATION

11.1 In preparing the appendices to this report consultation takes place between Project Managers and the Financial Accountant regarding changes to the existing programme and new schemes to be included. In addition, the capital programmes reports are submitted to the Council's Programme Board. The extent to which consultation has been undertaken on individual schemes is set out in the associated project mandates.

12.0 WARDS AFFECTED

12.1 To varying degrees all wards are affected by capital schemes within this Committee.

Contact Officer: Natasha Bailey
Date: 10 October 2016
Appendices: Appendix A - Capital Programme 2016-21
Background Papers: Capital Programme
Programme Board Minutes
Reference: X: C'ttee, Council & Sub-C'ttee's /PFA/2016-17/301116/DG - Capital Programme 2016-21