



PROJECT MANDATE

Project name Replacement ride on mower unit for the EMT

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PRINCE2

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Document History

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1	-	-	-	-

Approvals This document requires the following approvals.
Signed approval forms are filed in the project files.

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Distribution This document has been distributed to:

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MT / CMT	-	20/08/10	

Purpose

To provide a replacement ride on mower

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Responsible authority

Raman Selvon

Background

The existing ride on mower to be replaced has now reached the end of its most efficient and cost effective use as it has reached the stage when it is incurring continuously increasing costs for its maintenance .A new machine brought in to replace it will increase the cost effectiveness of the service in terms of improving the economic, efficient and effective way it is delivered.

Project objectives

To exchange one of the teams ride on mowers now at the end of its useful working life for a machine better suited to the sites and areas of grass we manage .Benefits will include the low running costs of a new machine , the high quality finish that is expected and a high degree of reliability .

Scope

Limited to a request for a replacement ride on mower

Constraints	Minimal , however the timing of acquisition is important to expected service delivery standards and is integral the scheduling of the 2011 cutting programme
Interfaces	MBC / Mower agent.
Customer's quality expectations	The machine being sought is of a type regarded as a top rated machine for reliability, low running costs and quality of finish.
Outline Business Case (reasons)	The unit intended to be replaced is an Iseki SXG19 a cut and collect unit purchased second hand in early 2006 for £5.5k, and accordingly the R&R has set aside £5k. Now being used in its 5 th cutting season it is incurring the breakdowns and repair requirements of a machine that has passed its optimum working life. Continued use of this machine will include ever increasing running and maintenance costs as well as breakdowns and mechanical failures. Where possible public service machinery should be exemplary in terms of performance, efficiency and effectiveness. Renewing a ride on mower after 4 years usage is common practice within the industry to ensure plant offering value and efficient performance The cost of the new machine being sought is known to be in the region of £15,000.
Project tolerances	There are no specific tolerances regarding this mandate, there is a need to acquire the specific mower type being requested but availability is not a problem with a number of agents able to meet that requirement.
Reference to any associated documents or products	-
An indication of who are to be the Executive and Project Manager	Ex -Raman Selvon PM- Raman Selvon

The customer(s), the user(s) and any other known interested parties

All residents of the Borough
Members
Officers
Borough Visitors
