

AGENDA ITEM 12

RURAL, ECONOMIC AND ENVIRONMENTAL AFFAIRS COMMITTEE

4th NOVEMBER 2015

REPORT OF HEAD OF REGULATORY SERVICES

ESTABLISHING A RESERVE FUND FOR WASTE CONTRACT PROCUREMENT

1.0 PURPOSE OF REPORT

- 1.1 To request that a reserve budget is set up to cover costs of obtaining new waste collection and street cleansing contract.

2.0 RECOMMENDATIONS

- 2.1 **Members approve the establishment of a reserve fund for new Waste Contract procurement**
- 2.2 **Members approve and make a recommendation to Policy, Finance and Administration Committee that £60,000 is allocated to the reserve fund to cover procurement support costs and legal fees.**

3.0 KEY ISSUES

- 3.1 At this Committee in September, Members agreed a short term extension of the existing Waste Collection and Street Cleansing Contract with Biffa. The time period of this extension was delegated to the Strategic Director and Head of Regulatory Services, but it will be either twelve or eighteen months.
- 3.2 The extension of the existing contract will be until either April 2018 or October 2018.
- 3.3 Officers will require procurement consultancy support and legal support to ensure that the new contract is suitable and fit for purpose, in addition to trying to obtain additional savings from the contract to assist the medium term financial strategy (MTFS).
- 3.4 The reserve fund is required to facilitate this expert support in preparing the new contract.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 The Waste Collection and Street Cleansing Service both impact on our People and Place priorities, whilst the management of the contract contributes to the Agile Council agenda.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 It is suggested that the reserve fund is established from the forecast underspend on the General Fund in 2015-16.
- 5.2 Should there be an underspend in the existing Waste Management consultancy budget in 2015-16 (£30k), this will be transferred into the reserve fund which would

reduce the contribution sought.

6.0 LEGAL IMPLICATIONS/POWERS

6.1 Legal support will be necessary throughout the process of obtaining a new waste collection service and street cleansing contract.

7.0 COMMUNITY SAFETY

7.1 There are no specific community safety implications with regard to this report.

8.0 EQUALITIES

8.1 There are no specific equalities implications with regard to this report.

9.0 RISKS

9.1

L I K E L I H O O D	A Very High				
	B High				
	C Significant			1	
	D Low				
	E Very Low				
	F Almost Impossible				
		Negligible 1	Marginal 2	Critical 3	Catastrophic 4

IMPACT

Risk No	Risk Description
1	Without expert advice the new contact may not be fit for purpose
2	
3	
4	

10.0 CLIMATE CHANGE

10.1 There are no specific climate change implications with regard to this report.

11.0 CONSULTATION

11.1 Officers in finance have been consulted with regard to this report.

12.0 **WARDS AFFECTED**

12.1 The contract impacts on all wards.

Contact Officer: Victoria Clarke

Date: 19/10/15

Appendices :

Background Papers:

Reference : X : Committees\REEA