

Decision Schedule

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| Meeting name | Cabinet |
| Meeting date | Wednesday, 16 December 2020 |
| Date decisions published | Wednesday 16 December 2020 |

| Item no. | Agenda item | Contact Officer | Decision | *Key/ Non Key | **Last date for call in |
|-----------------|---|------------------------|--|----------------------|--------------------------------|
| 5 | PERFORMANCE REPORTING FOR QUARTER 2 2020/21 | Dawn Garton | Cabinet NOTED the contents of the report and provided observations or actions to the relevant officers. | Non-Key | N/A |
| 6 | FOOD ENTERPRISE CENTRE UPDATE | Pranali Parikh | Cabinet: 1) NOTED the work undertaken to support the promotion of growth and prosperity within Melton. 2) APPROVED plans to establish a new Food Enterprise Centre in Melton and notes the resources allocated and next steps. | Non-Key | N/A |
| 7 | SOUTH SUSTAINABLE NEIGHBOURHOOD MASTERPLAN UPDATE | Jim Worley | Cabinet: 2.1 NOTED: a) the progress made towards acceptance of the Housing Infrastructure Fund (HIF) award and the positive and collaborative work undertaken between Melton Borough Council, Leicestershire County | Key | N/A |

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| | | | <p>Council and developers.</p> <p>b) the significant efforts that Melton Borough Council has undertaken to support infrastructure delivery within Melton.</p> <p>c) that the decision as to whether to accept the Housing Infrastructure Funding rests with Leicestershire County Council and the risk associated with the delivery and funding for Highways and Education is a statutory function of the County Council which the Borough Council is committed to support.</p> <p>2.2 APPROVED the proposed development layout included in Appendix A which will further develop the Masterplan to guide the consideration of future planning applications in the South Sustainable Neighbourhood area and support the County Council's intention to accept the Housing Infrastructure Fund award.</p> <p>2.3 APPROVED in principle that the Borough Council enters into a risk sharing agreement on the basis of the principles set out in this report,</p> | | |
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| | | | <p>specifically at section 5.10 which limits its financial liability as proposed i.e. up to £1m cap (capital) or £50k cap (revenue).</p> <p>2.4 Subject to 2.3 and the County Council agreeing to proceed with the Borough Council's proposed cap, APPROVED the delegation of authority to the Director for Corporate Services in consultation with the Leader of the Council to negotiate the practicalities, parameters and terms of the risk sharing agreement before seeking approval from Council.</p> | | |
| 8 | FUTURE PROVISION OF ICT SERVICES | Dawn Garton | <p>Cabinet:</p> <ol style="list-style-type: none"> 1) APPROVED to Delegate Melton Borough Councils ICT function to Hinckley and Bosworth Borough Council representing the best option following a full options appraisal; 2) APPROVED the delivery model of Hinckley and Bosworth Borough Council providing an insourced ICT service to operate from January 2022 for a period of 5 years ending on 31st December 2026 | Key | 21 December 2020 |

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| | | | <p>3) APPROVED funding of £52k to cover the Council's share of the one-off costs to support implementation as identified in Paragraph 9.5 of the report of which £17k be added to the capital programme (£10k 2020/21, £7k 2021/22) to be funded from revenue, the remaining £35k to be revenue;</p> <p>4) APPROVED to delegate authority to the Director for Corporate Services to agree the terms of the inter authority delegation agreement with Hinckley and Bosworth Borough Council;</p> <p>5) APPROVED the Partnership Charter at Appendix 3 of the report.</p> | | |
| 9 | BUSINESS RATES POOL FUNDING UPDATE - ASSET DEVELOPMENT PROGRAMME PHASE 1 | Pranali Parikh | <p>Cabinet:</p> <p>1) NOTED the Corporate Assets Development programme and approves the approach for phase 1 relating to the development proposals for Phoenix House and Cattle Market North site, as</p> | Key | 21 December 2020 (Recommendation 2 not for call in) |

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| | | | <p>well as the potential redevelopment of Parkside, as identified in Section 5 of the report;</p> <p>2) RECOMMENDED TO COUNCIL the inclusion of £285k within the Capital Programme for the Asset Development Programme Phase 1 funded through £163,000 grant funding and £122,000 from the Council's capital receipts as set out in section 9 of the report;</p> <p>3) APPROVED to Delegate authority to the Director for Growth and Regeneration in consultation with the Portfolio Holder for Growth and Prosperity to procure and appoint consultants and contractors to enable the use of this funding;</p> <p>4) APPROVED to Delegate authority to the Director for Growth and Regeneration in consultation with the Director for Corporate Services to sign the grant agreement following relevant due diligence.</p> <p>5) APPROVED the</p> | |
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| | | | disposal of land at North cattle market site, as identified in appendix 2 with delegation to the Director or Growth and Regeneration to finalise any associated legal documentation. | | |
| 10 | MELTON SPORTS VILLAGE TENNIS FACILITIES IMPROVEMENT | Andrew Cotton | <p>Cabinet:</p> <p>2.1 RECOMMENDED TO COUNCIL that £113,300 is added to the 2020/21 Capital Programme in relation to improvements at the tennis courts.</p> <p>2.2 NOTED funding total of £103,900 to deliver the required improvements to the tennis courts at the Melton Sports Village as detailed in paragraph 1.2 above.</p> <p>2.3 Subject to the Council approving the recommendation at 2.1:</p> <p>2.3.1 RECOMMENDED TO COUNCIL that £9,400 be provided from capital receipts to support the remaining costs of delivering the project.</p> <p>2.3.2 AUTHORISED a</p> | Key | 21 December 2020 (Recommendation 2.1 and 2.3.1 not for call in) |

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| | | | <p>variation to the contract with the current Leisure Provider SLM noting the financial impact as outlined in para 8.3 to remove the responsibilities relating to the tennis courts with a delegation to the Director of Housing and Communities to finalise the agreement.</p> <p>2.3.3 AUTHORISED the procurement for project works, and delegates to authority to the Director of Housing & Communities the award any subsequent contract.</p> <p>2.3.4 AUTHORISED a 24 year lease with MMTTC for the tenure of the tennis facilities site, and delegates to the Director for Housing & Communities in consultation with the Director of Corporate Services to</p> | | |
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| | | | negotiate, agree and enter into any such lease agreement. | | |
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Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.