

# Decision Schedule

<b>Meeting name</b>		<b>Cabinet</b>			
<b>Meeting date</b>		<b>Wednesday, 8 February 2023</b>			
<b>Date decisions published</b>		<b>Friday 10 February 2023</b>			
<b>Item no.</b>	<b>Agenda item</b>	<b>Contact Officer</b>	<b>Decision</b>	<b>*Key/ Non Key</b>	<b>**Last date for call in</b>
4	MATTERS REFERRED FROM SCRUTINY COMMITTEE IN ACCORDANCE WITH SCRUTINY PROCEDURE RULES	Adam Green, Senior Democratic Services and Scrutiny Officer	<ul style="list-style-type: none"> <li>Budget Proposals</li> </ul> <p>General Fund Revenue Budget 2023/24 and Medium-Term Financial Strategy (MTFS) 2024/25 to 2026/27</p> <p>Capital Programme 2022-2027 – General Fund and Capital Strategy 2023/24</p> <p>Revenue Budget Proposals 2023/24 for Housing Revenue Account (HRA)</p> <p>Cabinet <b>AGREED</b> to have regard to Scrutiny Committee’s feedback.</p>	Non-Key	<b>N/A</b>
5	REVENUE BUDGET PROPOSALS 2023/24 – HOUSING REVENUE ACCOUNT (HRA)	Dawn Garton, Director for Corporate Services	<p>Cabinet <b>RECOMMENDED</b> to Council:</p> <ol style="list-style-type: none"> <li>That the Budget Estimates for 2023-23 be approved.</li> <li>That an average rent increase of 7.21% for all Council dwellings be approved with effect from 1 April 2023.</li> </ol>	Non-Key	<b>N/A</b>

			<p>3) That a hardship fund be developed for the benefit of those tenants in need to a maximum of £50k, and for awards granted to be in the form of vouchers.</p> <p>4) That the 2023-24 capital programme be approved.</p> <p>5) That authority be delegated to the Director for Housing and Communities in consultation with the Director for Corporate Services and the Portfolio Holder for Council Homes and Landlord Services to approve virements within the HRA capital programme during the year to provide flexibility to meet emerging needs and maintain decent homes.</p> <p>6) That authority be delegated to the Director for Housing and Communities in consultation with the Portfolio Holder for Council Homes and Landlord Services to finalise and implement the policy and criteria for a hardship fund for tenants.</p>		
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6	CAPITAL PROGRAMME AND CAPITAL STRATEGY 2023/24	Dawn Garton, Director for Corporate Services	<p>Cabinet <b>RECOMMENDED</b> to Council:</p> <ol style="list-style-type: none"> <li>1) The addition to the 2022/23 General Fund Capital Programme of a further £104k for Environmental maintenance vehicle replacement programme funded from the renewals and repair fund.</li> <li>2) The removal from the 2022/23 General Fund Capital Programme of £550k of LAD 3 MEH sustainable warmth budget.</li> <li>3) The reduction in the 2022/23 General Fund Capital Programme of £62k on property condition survey works.</li> <li>4) The General Fund Capital Programme for 2023-27 as attached at Appendix B.</li> <li>5) The sources of funding for the General Fund capital programme for 2023/24 as set out in Appendix C.</li> <li>6) Authority be delegated to the Director for Corporate Services to amend the amount in the capital programme for Disabled Facilities</li> </ol>	Non-Key	N/A

			<p>Grants once funding confirmation has been received as referred to in para 5.9.</p> <p>7) The Capital Strategy 2022-23 as attached at Appendix D.</p>		
7	GENERAL FUND REVENUE BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY 2023/24	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <p>1) <b>NOTED</b> the year-end forecast and financial position for the General Fund and Special Expenses for 2022/23.</p> <p>2) <b>NOTED</b> the proposed budget for 2023/24 and that authority be <b>DELEGATED</b> to the Director for Corporate Services to make any amendments necessary to the estimates prior to their submission to Council for approval.</p> <p>3) <b>APPROVED</b> the Special Expenses Policy attached as Appendix C.</p> <p>4) <b>RECOMMENDED</b> to Council, subject to any amendments made under delegation:</p> <p>4.1) The revenue budget for 2023/24 for General and Special Expenses as set out in Appendix</p>	Non-Key	<b>N/A</b>

			<p>B and summarised in section 4.5, resulting in an overall council tax increase of 2.99%, the individual council tax levels being as set out in para 4.5.5.</p> <p>4.2) That the council continued to disregard 100% of any war widows (widowers)/war disablement scheme/armed forces compensation scheme payments in any benefits assessment.</p> <p>4.3) Any underspend on general expenses at 31 March 2023 be used to increase the current level of the working balance in order to move closer to the target level of £1m and any overspend be met by reducing the budgeted transfer to the</p>		
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			<p>Regeneration and Innovation Reserve with any further shortfall being met from the Corporate Priorities Reserve in order to maintain the current level at £850k.</p> <p>4.4) That the General Expenses working balance be increased to the £1m level recommended by the LGA in 2023/24 by transferring £150k from the Corporate Priorities Reserve.</p> <p>4.5) Any surplus/deficit for Special Expenses, Melton Mowbray, be transferred to/from the Special Expenses Reserve thereby bringing the actual working balance back to the target.</p>		
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			4.6) That the changes made to the risk categorisation of budgets as set out in para 4.8.1 and Appendix E be noted.		
8	TREASURY MANAGEMENT STRATEGY 2023/24	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <ol style="list-style-type: none"> <li>1) <b>RECOMMENDED</b> to Council the prudential indicators and limits are adopted and approved as outlined in Appendix A, section 2.</li> <li>2) <b>RECOMMENDED</b> to Council the Treasury Management Strategy as outlined in Appendix A be approved.</li> <li>3) <b>RECOMMENDED</b> to Council the Minimum Revenue Provision (MRP) Statement which sets out the Council's Policy on MRP be approved as outlined in para 5.4.</li> <li>4) <b>NOTED</b> the linkages to the Capital Strategy due to the integral nature of how the Council managed its treasury finances to support capital development.</li> </ol>	Non-Key	<b>N/A</b>

9	CORPORATE DEBT WRITE OFFS	Dawn Garton, Director for Corporate Services	Cabinet:  1) <b>NOTED</b> the action taken by the Council to recover outstanding debts.  2) <b>APPROVED</b> the write-off debts shown in Exempt Appendices 1-4.	Key	15 February 2023
10	ASSET DEVELOPMENT PROGRAMME UPDATE - PROPOSAL FOR DIVERSIFICATION OF THE PARKSIDE OFFICES BY WAY OF A PROPOSED NEW HOTEL DEVELOPMENT	Pranali Parikh, Director for Growth and Regeneration	Cabinet:  1) <b>NOTED</b> the progress made on the Asset Development Programme (ADP).  2) <b>REAFFIRMED</b> the need to diversify the Parkside offices in accordance the aims of the ADP which seek to reduce costs, increase income, and support the local economy.  3) <b>CONFIRMED</b> the Council's interest in further exploring the option of accommodating a hotel on part of the Parkside offices site, but prior to progressing with the procurement, and more detailed financial and legal appraisal, request the following be provided in a subsequent report to the June 2023 Cabinet meeting:	Key	15 February 2023



			<p>3.1) A summary of the detailed analysis of alternate options identified in the report and their implications for the site.</p> <p>3.2) Provision of an economic impact assessment for the options considered, including the hotel.</p> <p>3.3) Any further soft market testing that may be required to support the analysis.</p>		
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## Call in

### **\*What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **\*\*What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **How can scrutiny members call in a Key Decision?**

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.