

Decision Schedule

Meeting name	Cabinet
Meeting date	Tuesday, 6 December 2022
Date decisions published	Wednesday, 7 December 2022

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non-Key	**Last date for call in
3	CONSIDERATION OF STRATEGIC PARTNERSHIP BUSINESS CASE AND OPERATING AGREEMENT	Kieran Stockley, Monitoring Officer	<p>Cabinet</p> <ol style="list-style-type: none"> 1) RECEIVED and ACKNOWLEDGED the Business Case and Memorandum of Agreement. 2) NOTED the feedback from the Scrutiny and Audit and Standards Committees. 3) ENDORSED the Business Case and Memorandum of Agreement. 4) RECOMMENDED to Council that: <ol style="list-style-type: none"> a) That the Business Case at Appendix A is ENDORSED and that Melton Borough Council is AUTHORISED to enter into a Strategic Partnership with Harborough District Council from 1 January 2023. b) The terms of the Memorandum of 	Non-Key	N/A

			<p>Agreement at Appendix B is APPROVED and that authority is DELEGATED to the Monitoring Officer, in consultation with the Leader, to finalise, approve and execute the Memorandum of Agreement.</p> <p>c) The Chief Executive and Head of Paid Service, Edd de Coverly, is APPOINTED to the role of Shared Chief Executive and Head of Paid Service and is placed at the disposal of Harborough District Council, under Section 113 of the Local Government Act 1972, with effect from 1 January 2023 in accordance with the Memorandum of Agreement and proposed pay structure due to be considered by Council.</p> <p>d) The Director of Housing and Communities (Deputy Chief Executive), Michelle Howard is APPOINTED to the role of Shared Deputy Chief</p>		
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			<p>Executive and is placed at the disposal of Harborough District Council, under Section 113 of the Local Government Act 1972, with effect from 1 January 2023 in accordance with the Memorandum of Agreement and proposed pay structure due to be considered by Council.</p> <p>e) The Deputy Chief Executive of Harborough District Council, Liz Elliott, will be appointed by Harborough District Council to the role of Shared Deputy Chief Executive and will place her at the disposal of Melton Borough Council, under Section 113 of the Local Government Act 1972, with effect from 1 January 2023 in accordance with the Memorandum of Agreement and proposed pay structure due to be considered by Council is NOTED.</p> <p>f) Liz Elliot is APPOINTED and AUTHORISED to</p>		
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			<p>placed at the disposal of Melton Borough Council in the role of Shared Deputy Chief Executive under Section 113 of the Local Government Act 1972, with effect from 1 January 2023 in accordance with the Memorandum of Agreement and proposed pay structure due to be considered by Council.</p> <p>g) The Monitoring Officer is AUTHORISED to make such changes to the constitution as are required to give effect to the Memorandum of Agreement.</p> <p>h) The Strategic Partnership is REVIEWED after 12 months of operation and thereafter on an annual basis with the outcome of the reviews being reported to Council.</p> <p>i) If a recommendation to Council is made and if Council resolves to enter into a Strategic Partnership with Harborough District Council, Council will</p>		
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			also be required to consider and approve any associated Human Resources implications of the proposals which will be reflected in the recommendations to Council be NOTED .		
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Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.