

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 7 February 2024
Date decisions published	Thursday 08 February 2024

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
4	Matter referred from Scrutiny Committee in accordance with Scrutiny Procedure Rules.	Adam Green, Senior Democratic Services and Scrutiny Officer	<ul style="list-style-type: none"> Scrutiny feedback on the New Corporate Strategy: Vision 2036 and Corporate Delivery Plan. Scrutiny feedback on General Fund Revenue Budget 2024-25 and Medium Term Financial Strategy 2025-26 to 2027-28. Scrutiny feedback on the Capital Programme 2023-28 – General Fund and Capital Strategy 2024-25. Scrutiny feedback on the Revenue Budget Proposals 2024-25 – Housing Revenue Account (HRA) <p>Cabinet AGREED to have regard to the Scrutiny Committee's feedback.</p>	Non-Key	n/a
5	New Corporate Strategy: Vision 2036 and Corporate Delivery Plan.	Edd de Coverly, Chief Executive	<p>Cabinet RECOMMENDED that Council:</p> <ol style="list-style-type: none"> Approves the Corporate Strategy, including the Vision 2036 and 4-year Corporate Delivery Plan. 	Non-Key	n/a

			<p>2) Approves the supporting documents; the refreshed Performance and Risk Management Framework (Appendix D) and the Communications and Engagement Strategy (Appendix E).</p> <p>3) Delegates authority to the Chief Executive, in consultation with the Leader, to update the Corporate Delivery Plan with any amendments required, following consideration of the Budget reports, and to make any other minor operational amendments as required.</p>		
6	Asset Management Plan for Corporate Assets	Pranali Parikh, Director for Growth and Regeneration	<p>Cabinet:</p> <p>1) NOTED the financial implications in the plan have been incorporated into the budget proposals.</p> <p>2) RECOMMENDED Council approves the Asset Management Plan for Corporate Assets (Appendix 1).</p> <p>3) DELEGATED authority to the Director for Growth and Regeneration, in consultation with the Portfolio Holder for Corporate Finance, Property and Resources, to make relevant amendments to the plan.</p> <p>4) DELEGATED authority to the Director for Growth and Regeneration, in consultation with the Portfolio Holder for Corporate Finance, Property and Resources, to procure contractors for</p>	Non - Key	n/a

			implementation of works as identified in the action plan.		
7	Capital Programme 2023/28 – General Fund and Capital Strategy 2024/25	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <p>1) NOTED the capital programme forecast outturn for 2023/24 as set out in Appendix A.</p> <p>2) RECOMMENDED that Council:</p> <p>2.1 Approves the removal of the MMDR contribution, condition survey asset works and ICT programme item from the 2023/24 capital programme as referred to in para 5.2.</p> <p>2.2 Approves the General Expenses Capital Programme for 2024-28 as attached at Appendix B.</p> <p>2.3 Approves the sources of funding for the General Expenses capital programme for 2024/28 as set out in Appendix C.</p> <p>2.4 Approves the Special Expenses Melton Mowbray Capital Programme for 2024-25 and associated sources of funding as set out in Appendix D.</p> <p>2.5 Delegates authority to the Director for Corporate Services to amend the amount in the Capital Programme for Disabled Facilities Grant once funding confirmation had been received as referred to in para 5.6.</p>	Non-Key	n/a

			2.6 Approves the Capital Strategy 2024-25 as attached to Appendix E.		
8	General Fund Revenue Budget 2024/25 and Medium Term Financial Strategy 2025/26 to 2027/28	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <p>1) NOTED the year end forecast and financial position for the General Fund and Special Expenses for 2023/24.</p> <p>2) RECOMMENDED that Council:</p> <p>2.1 Approve the revenue budget subject to any amendment arising from the final settlement for 2024/25 for General and Special Expenses, including proposed growth and savings items, as set out in Appendix A and D and summarised in section 4.5.</p> <p>2.2 Approve an overall Band D council tax increase of 2.99%, with the individual Band D council tax levels across each fund set out in para 4.5.7.</p> <p>2.3 Note that the Council's employee establishment will be updated in line with any changes arising from approval of any of the growth proposals set out in Appendix A.</p> <p>2.4 Approve implementation of a 100% premium for properties that have been empty and unfurnished for longer than one year and a</p>	Non-Key	n/a

			<p>100% premium for second homes as set out in para 4.5.5. The premiums will be implemented from 1 April 2025.</p> <p>2.5 Delegate authority to the Chief Executive, in consultation with the Director for Corporate Services, to increase resources required to meet the needs of the resettlement scheme subject to there being sufficient grant funding to meet the revenue costs.</p> <p>2.6 Delegate authority to the Chief Executive, in consultation with the Director for Corporate Services, to access the Corporate Priorities Reserve to fund any one-off change and redundancy costs arising from the reconfiguration of the IT service provided by the Leicestershire ICT Partnership, as set out in para 4.5.6 (m).</p> <p>2.7 Delegate authority to the Chief Executive, in consultation with the Director for Corporate Services, to access the Corporate Priorities Reserve to fund any one-off costs associated with any potential future planning appeals.</p> <p>2.8 Delegate authority to the Chief Executive, in</p>		
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			<p>consultation with the Director for Corporate Services, to access the Corporate Priorities Reserve, to fund a permanent Environmental Programme Manager, to support the introduction of food waste collection and other environmental projects, until such time as the sufficiency or otherwise of the revenue grant funding is known and assessed.</p> <p>2.9 Approve that any current year surplus/deficit on general expenses at 31 March 2024 be met by transfers to or from the Corporate Priorities Reserve, in order to maintain the working balance at its agreed level of £1m;</p> <p>2.10 Approve that any current year surplus/deficit for Special Expenses Melton Mowbray at 31 March 2024, be transferred to/from the Special Expenses Reserve thereby bringing the actual working balance back to the target £50k;</p> <p>2.11 Note the changes made to the risk categorisation of budgets as set out in para 4.8.1 and Appendix F.</p>		
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9	Revenue Budget Proposals 2024/25 – Housing Revenue Account (HRA)	Michelle Howard, Director for Housing and Communities (Deputy Chief Executive)	<p>Cabinet:</p> <p>1) NOTED the financial position on the HRA as at 30 November 2023 and the year-end forecast for both revenue and capital.</p> <p>2) RECOMMENDED to Council:</p> <p>2.1 The budget estimates for 2024-25 be approved.</p> <p>2.2 An average rent increase of 7.70% for all Council dwellings be approved with effect from 1 April 2024.</p> <p>2.3 That Intensive Housing Management Service charges are not applied to rent accounts from 1 April 2024 pending the conclusion of the service review as referenced at paragraph 5.51.</p> <p>2.4 The 2024-25 capital programme be approved.</p> <p>2.5 That delegated authority be given to the Director for Housing and Communities, in consultation with the Director for Corporate Services and Portfolio Holder for Council Housing and Landlord Services, to approve virements within the HRA capital programme during the year, to provide flexibility to meet emerging needs and maintain decent homes.</p>	Non-Key	n/a
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10	Treasury Management Strategy and Prudential Indicators 2024/25	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) RECOMMENDED to Council the prudential indicators and limits are adopted and approved as outlined in Appendix A section 2. 2) RECOMMENDED to Council to approval of the Treasury Management Strategy as outlined in Appendix A. 3) RECOMMENDED to Council the Minimum Revenue Provision (MRP) Statement which sets out the Council's policy on MRP is approved as outlined in para 5.3. 4) NOTED the linkages to the Capital Strategy due to the integral nature of how the Council manages its treasury finances to support capital development. 	Non-Key	
11	Corporate Debt Write Offs	Dawn Garton, Director for Corporate Services	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) NOTED the action taken by the Council to recover outstanding debts. 2) APPROVED the write-off of the debts shown in Exempt Appendices 1-4. 	Key	13 Feb 2024

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.