

Decision Schedule

Meeting name	Cabinet
Meeting date	Tuesday 14 January 2025
Date decisions published	Tuesday 14 January 2025

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
5	Devolution White Paper	Edd de Coverly, Chief Executive	<p>That Cabinet:</p> <ol style="list-style-type: none"> 1) NOTED the contents of the English Devolution White Paper and ENDORSED the Council's initial response as set out in 5.17 of the report. 2) DELEGATED AUTHORITY to the Chief Executive, in consultation with the Leader of the Council, to continue working with neighbouring local authorities and undertake any work required to enable a full appraisal of the options and implications ensuring an effective response to the White Paper. 3) DELEGATED AUTHORITY to the 	Non-Key	N/A

			<p>Chief Executive, in consultation with the Director for Corporate Services, to access the Corporate Priorities Reserve for up to £30k (outside any constitutional limits) in support of recommendation 2.</p> <p>4) NOTED that a further report would be provided to Cabinet setting out further details as they emerge, including consideration of options and implications and any proposed next steps.</p>		
6	Future of Waste and Recycling: Food Waste Collection and Recycling Services	Ryan Finnegan, Waste and Environmental Services Manager	<p>That Cabinet:</p> <p>1) NOTED the significant change in nation waste policy and the impact and implications this would have on waste services within Melton and corresponding Council resources.</p> <p>2) DELEGATED AUTHORITY to the Director for Housing and Communities in consultation with the Portfolio Holder for Governance,</p>	Key	17 January 2025

			<p>Environment and Regulatory Services (Deputy Leader) to initiate and implement a contract variation to enable food waste collections to be included as part of the existing Municipal Waste Contract with Biffa, ensuring the service is operational by 1 April 2026, until the first contract review date in October 2028.</p> <p>3) NOTED that the agreement to proceed with implementation and operation of a food waste collection service is conditional on receiving sufficient revenue funding from the Department for Environment, Food and Rural Affairs and that the Council's financial sustainability or other legal obligation cannot be undermined in this process.</p> <p>4) Having noted the extensive lead time for delivery, DELEGATED AUTHORITY to the</p>		
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			<p>Director for Housing and Communities, in consultation with the Director for Corporate Services, to determine and implement the most appropriate contractual, funding and financing mechanism and capital and/or revenue budget requirements to secure up to five food waste collection vehicles to deliver the service. Any additional financing requirements would be included within the Council's budget reports to be considered in February 2025.</p> <p>5) Following a successful procurement exercise, NOTED that an intention to award letter would be issued to the chosen supplier and a contract is in the process of being awarded for the supply of food waste caddies.</p> <p>6) As part of the Council's ongoing discussions with</p>		
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			<p>Biffa, APPROVED that a formal TEEP (technically, environmentally and economically practicable) assessment be undertaken, to confirm the initial assessment that the requirement to implement separate paper and card recycling for the remainder of the existing Municipal Waste Contract period should be deferred to at least October 2028.</p> <p>7) DELEGATED AUTHORITY to the Director for Housing and Communities to fully evaluate future collection options, resourcing and procurement/contract requirements and to bring back a further report to Cabinet, with a view to ensuring the Council provides a Municipal Waste Service from October 2028 that balances Government requirements for Simpler Recycling with the Councils financial stability and</p>		
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			<p>ongoing assessment of technical, environmental and economic practicability.</p> <p>8) NOTED that Council would be requested, as part of the budget, to delegate authority to the Chief Executive, in consultation with the Director for Corporate Services, to access the reserves for up to £100k for project management and specialist resources in support of the work requirements set out within the recommendations.</p>		
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Call in

*What is a Key Decision?

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

**What happens once a Key Decision has been made?

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.