

Decision Schedule

| | |
|--------------------------|---------------------------|
| Meeting name | Cabinet |
| Meeting date | Thursday 06 February 2025 |
| Date decisions published | Thursday 06 February 2025 |

| Item no. | Agenda item | Contact Officer | Decision | *Key/ Non Key | **Last date for call in |
|----------|--|---|--|---------------|-------------------------|
| 4 | Matters referred from Scrutiny Committee in Accordance with Scrutiny Procedure Rules | Adam Green, Senior Democratic Services and Scrutiny Officer | <ul style="list-style-type: none"> Scrutiny feedback on the General Fund Revenue Budget 2025/26 and the Medium Term Financial Strategy 2026/27 to 2028/29. Cabinet AGREED to have regard to Scrutiny Committee's feedback. Scrutiny feedback on the Capital Programme 2024-2029 – General Fund and Capital Strategy 2025/26. Cabinet AGREED to have regard to Scrutiny Committee's feedback. Scrutiny feedback on the Revenue Budget Proposal 2025/26 for Housing Revenue Account | Non-Key | N/A |

| | | | | | |
|---|--------------------------------------|--|---|---------|-----|
| | | | <p>Cabinet AGREED to have regard to Scrutiny Committee's feedback.</p> <ul style="list-style-type: none"> Scrutiny feedback on Cleaner, Greener Melton: Collaboration to support environmental quality. <p>Cabinet AGREED to have regard to Scrutiny Committee's feedback.</p> | | |
| 5 | Changing Places Petition | Clive Tobin, Assistant Director for Governance and Democracy | <p>That Cabinet:</p> <p>Received and NOTED the petition which seeks to install a changing place toilet facility in Melton Mowbray that can be accessible at all hours of the day, seven days a week.</p> | Non-Key | N/A |
| 6 | Treasury Management Strategy 2025/26 | Clive Howey, Assistant Director for Resources | <p>Cabinet:</p> <ol style="list-style-type: none"> RECOMMENDED to Council that the prudential indicators and limits are adopted and approved as outlined in Appendix A, Section 2. RECOMMENDED to Council that the Treasury | Non-Key | N/A |

| | | | | | |
|---|---|--|--|---------|-----|
| | | | <p>Management Strategy at Appendix A be approved.</p> <p>3) RECOMMENDED to Council that the Minimum Revenue Provision (MRP) Statement, which sets out the Council’s policy on MRP is approved as outlined in the report at paragraph 5.3.</p> <p>4) NOTED the linkages to the Capital Strategy due to the integral nature of how the Council manages its treasury finances to support capital development.</p> | | |
| 7 | General Fund Revenue Budget and Medium Term Financial Strategy (MTFS) 2025/26 | Dawn Garton, Director for Corporate Services | <p>Cabinet:</p> <p>1) NOTED the year end forecast and financial position for the General Fund and Special Expenses for 2024/25.</p> <p>2) RECOMMENDED that Council approves the revenue budget for 2025/26 for General and Special Expenses, including proposed growth, as set out in Appendices A, B, C and D and</p> | Non-Key | N/A |

| | | | | |
|--|--|--|--|--|
| | | | <p>summarised in the report at section 4.4;</p> <p>3) RECOMMENDED that Council approves an overall Band D council tax increase of 2.99%, with the individual Band D council tax levels across each fund set out in the report at paragraph 4.4.5;</p> <p>4) RECOMMENDED that Council delegates authority to the Chief Executive in consultation with the Director for Corporate Services to access the Corporate Priorities Reserve to fund any of the approved growth items where UKSPF cannot be used due to not meeting the funding criteria;</p> <p>5) RECOMMENDED that Council delegates authority to the Director for Housing and Communities in consultation with the Director for Corporate Services to access the reserves up to £100k</p> | |
|--|--|--|--|--|

| | | | | |
|--|--|--|---|--|
| | | | <p>to fund the one off costs of preparing for the implementation of food waste collection and recycling reforms;</p> <p>6) RECOMMENDED that Council delegates authority to Director for Corporate Services in consultation with the Director for Housing and Communities to approve a supplementary estimate to support any ongoing additional revenue costs of providing up to five additional waste collection vehicles and delivery of a food waste collection service;</p> <p>7) RECOMMENDED that Council notes that the Council's employee establishment will be updated in line with any changes arising from approval of any of the growth proposals set out in Appendices A and B;</p> <p>8) RECOMMENDED that Council approves that any current year</p> | |
|--|--|--|---|--|

| | | | | | |
|---|--|---|---|---------|-----|
| | | | <p>surplus/deficit on general expenses at 31 March 2025 be met by transfers to or from the Corporate Priorities Reserve in order to maintain the working balance at its agreed level of £1m;</p> <p>9) RECOMMENDED that Council approves that any current year surplus/deficit for Special Expenses Melton Mowbray at 31 March 2025 be transferred to/from the Special Expenses Reserve thereby bringing the actual working balance back to the target £50k;</p> <p>10) RECOMMENDED that Council notes the changes made to the risk categorisation of budgets as set out in Appendix 1 at paragraph 4.6.2 and Appendix F.</p> | | |
| 8 | Capital Programme and Capital Strategy 2025/26 | Clive Howey, Assistant Director for Resources | <p>Cabinet:</p> <p>1) NOTED the capital programme forecast outturn for 2024/25 as set out in Appendix A.</p> | Non-Key | N/A |

| | | | | | |
|--|--|--|--|--|--|
| | | | <p>2) RECOMMENDED that Council delegates authority to the Director for Housing and Communities, in consultation with the Director for Corporate Services, to access additional funding from capital receipts to fund the purchase of up to five food waste collection vehicles;</p> <p>3) RECOMMENDED that Council approves the General Expenses Capital Programme for 2025/26 and associated funding as set out in Appendix B;</p> <p>4) RECOMMENDED that Council approves the indicative five year General Expenses Capital Programme for 2025-29 as set out in Appendix C;</p> <p>5) RECOMMENDED that Council delegates authority to the Director for Corporate Services to amend the amount in the capital</p> | | |
|--|--|--|--|--|--|

| | | | | | |
|---|--|---|--|---------|-----|
| | | | <p>programme for Disabled Facilities Grants once funding confirmation has been received as referred to in Appendix 1 at paragraph 5.10;</p> <p>6) RECOMMENDED that Council approves the Capital Strategy 2025/26 as attached at Appendix D.</p> | | |
| 9 | Housing Revenue Account (HRA) Revenue Budget Proposals 2025/26 | Carol King, Senior Technical Accountant | <p>Cabinet:</p> <p>1) NOTED the financial position on the HRA as at 30 November 2024 and the year-end forecast for both revenue and capital.</p> <p>2) APPROVED the increase of 5% to the Independent Living Service charge as outlined within the report at paragraph 5.25.</p> <p>3) RECOMMENDED to Council that the budget estimates for 2025/26 be approved.</p> <p>4) RECOMMENDED to Council that an average rent increase of 2.70% for</p> | Non-Key | N/A |

| | | | | |
|--|--|--|--|--|
| | | | <p>all Council dwellings be approved with effect from 1 April 2025.</p> <p>5) RECOMMENDED to Council that the 2025/26 capital programme be approved.</p> <p>6) RECOMMENDED to Council that delegated authority be given to the Director for Housing and Communities, in consultation with the Director for Corporate Services and the Portfolio Holder for Council Housing and Landlord Services, to approve virements within the HRA capital programme during the year to provide flexibility to meet emerging needs and maintain decent homes.</p> <p>7) RECOMMENDED to Council to note that as part of the continuing focus on resourcing requirements for tenancy, income and engagement functions, a revised staffing structure is</p> | |
|--|--|--|--|--|

| | | | | | |
|--|--|--|--|--|--|
| | | | <p>being developed and will shortly be considered by the Chief Executive under existing delegated powers and</p> <p>7.1. RECOMMENDED to Council that in support of the new structure, to delegate to the Chief Executive, in consultation with the Director for Corporate Services, authority to access the HRA Regeneration and Development Reserve for up to £200k in 25/26 to cover both the additional one off and recurring costs of the new structure and enable the resourcing plan to be implemented and</p> <p>7.2. RECOMMENDED to Council to note that the recurring costs associated with the change of establishment will be built into the base budget from 26/27 providing the financial viability of the HRA is not undermined.</p> | | |
|--|--|--|--|--|--|

| | | | | | |
|----|---------------------------------|--|--|---------|------------------|
| | | | | | |
| 10 | Local Development Scheme Update | Seb Wilkins, Senior Planning Policy Officer | Cabinet: 1) APPROVED the publication of the updated Local Development Scheme, superseding the 2023 version. 2) DELEGATED AUTHORITY to the Director for Place and Prosperity for the next 24 months to make minor updates to the Local Development Scheme in relation to the Melton Local Plan Update, in consultation with the Portfolio Holder for Governance, Environment and Regulatory Services. | Non-Key | N/A |
| 11 | Corporate Debt Write-Offs | Nick Sach, Revenues and Benefits Manager | Council: 1) NOTED the action taken by the Council to recover outstanding debts. 2) AUTHORISED the Chief Finance Officer to write off the debts shown in Appendices 1, 2 and 3. | Key | 11 February 2025 |

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.