

# Agenda

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| <b>Meeting name</b>      | <b>Meeting of the Audit and Standards Committee</b>   |
| <b>Date</b>              | <b>Tuesday, 28 January 2025</b>   |
| <b>Start time</b>        | <b>6.30 pm</b>  |
| <b>Venue</b>             | <b>Parkside, Station Approach, Burton Street,<br/>Melton Mowbray, Leicestershire LE13 1GH</b> |
| <b>Other information</b> | <b>This meeting is open to the public</b>   |

Members of the Audit and Standards Committee are invited to attend the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

|                    |                    |                       |
|--------------------|--------------------|-----------------------|
| <b>Councillors</b> | L. Higgins (Chair) | J. Mason (Vice-Chair) |
|                    | J. Adcock          | I. Atherton           |
|                    | M. Brown           | S. Carter             |
|                    | C. Evans           | A. Freer              |
|                    | S. Orson           | R. Sharp              |

**Quorum:** 5 Councillors

|                          |                         |
|--------------------------|-------------------------|
| <b>Meeting enquiries</b> | Democratic Services     |
| <b>Email</b>             | democracy@melton.gov.uk |
| <b>Agenda despatched</b> | Monday, 20 January 2025 |

| No. | Item   | Page No. |
|-----|--|----------|
| 1.  | <b>APOLOGIES FOR ABSENCE</b>   |          |
| 2.  | <b>MINUTES</b><br>To confirm the Minutes of the meeting held on 26 November 2024.<br><br>To follow   |          |
| 3.  | <b>DECLARATIONS OF INTEREST</b><br>Members to declare any interest as appropriate, in respect of items to be considered at this meeting.   | 1 - 2    |
| 4.  | <b>EXTERNAL AUDIT INTERIM ANNUAL REPORT 2023/24</b><br>To receive the Annual Report of the Council's External Auditor, Grant Thornton.   | 3 - 36   |
| 5.  | <b>EXTERNAL AUDIT REVIEW OF HOUSING BENEFIT SUBSIDY 2021/22</b><br>The Director for Corporate Services to submit a report providing the Audit and Standards Committee with a summary of the 2021/22 Housing Benefit Audit. | 37 - 42  |
| 6.  | <b>INTERNAL AUDIT PROGRESS REPORT</b><br>The Chief Internal Auditor to submit a report updating Members on the progress made in delivering the 2024/25 Internal Audit Plan.  | 43 - 60  |
| 7.  | <b>URGENT BUSINESS</b><br>To consider any other items that the Chair considers urgent.   |          |