

# Agenda

<b>Meeting name</b>	<b>Meeting of the Audit and Standards Committee</b>
<b>Date</b>	<b>Tuesday, 25 March 2025</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray, Leicestershire LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Audit and Standards Committee are summoned to the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	L. Higgins (Chair)	J. Mason (Vice-Chair)
	J. Adcock	I. Atherton
	M. Brown	S. Carter
	C. Evans	A. Freer
	S. Orson	R. Sharp

**Quorum:** 5 Councillors

<b>Meeting enquiries</b>	Democratic Services
<b>Email</b>	democracy@melton.gov.uk
<b>Agenda despatched</b>	Monday, 17 March 2025

No.	Item	Page No.
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the Minutes of the meeting held on 28 January 2025 and the Minutes of the special meeting held on 20 February 2025.	1 - 8
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	9 - 10
4.	<b>INTERNAL AUDIT PROGRESS REPORT</b> The Chief Internal Auditor to update the committee on the progress made in delivering the 2024/25 Internal Audit Plan	11 - 28
5.	<b>ANNUAL INTERNAL AUDIT PLAN 2025/26</b> To receive a report which provides a copy of the draft Internal Audit Plan for 2025/26 and the Internal Audit Charter for review and formal approval, in line with the requirements of the Global Internal Audit Standards	29 - 58
6.	<b>RISK MANAGEMENT UPDATE - MARCH 2025</b> To receive a report which provides an update on the risk management arrangements and outlines the current significant risks that have been captured on the recent review of the Council's strategic risk register by the Senior Leadership Team	59 - 84
7.	<b>AUDIT AND STANDARDS COMMITTEE ANNUAL REPORT Recommendations</b>  That the Committee  1) Approves the Audit and Standards Committee Annual Report.  2) Refers the Audit and Standards Committee Annual Report to Council for noting.	85 - 100
8.	<b>ANNUAL STANDARDS UPDATE</b> To receive a report that asks Members to note the update setting out details of the Complaints received and action taken over the last 12 months	101 - 106
9.	<b>UPDATE TO ARRANGEMENTS FOR DEALING WITH STANDARDS ALLEGATIONS</b> To receive a report that seeks to align the previously agreed amendments to the Council's Arrangements for Dealing with Allegations under the Standards Regime and recommends some minor amendments to those rules to reflect best practice. The report also recommends minor amendments to the Procedure Rules which	107 - 144

	apply to hearings of allegations under the Standards Regime	
10.	<b>URGENT BUSINESS</b> To consider any other items that the Chair considers urgent.	