



RECORD OF DELEGATED DECISION (OFFICER)

1. Decision Reference No.	CEX160
2. Name/Title of Officer	Michelle Howard – Director for Housing and Communities
3. Email address of Officer	mhoward@melton.gov.uk
4. Title / Subject Matter:	Fusion 21 Gas and Electrical Safety Assurance
5. Type of Decision:	Public
6. Key Decision?	Yes
7. Decision Taken: 1. Authority to award the Contract to the preferred supplier to carry out gas and electrical safety assurance;	
8. Reasons for Decision: The purpose of this contract is to provide the Council with an external audit service of electric and gas certificates provided by contractors. This fits within the Council's corporate priority to provide high quality council homes and landlord services. It also responds to the requirements that came from the HIP programme and the Housing Regulator and provides the Council with specialist support and advice in complying with the gas and electric regulations. The contract is for a period of two years with an option to extend for a further year, with an estimated total value of £56,000 for the full three year period. This represents a sector best practice 10% audit of work to provide assurance. It has been compliantly procured through the direct award option on the Fusion 21, Heating and Renewables Framework, Lot 5 – Quality Assurance and Asset Management.	
9. Authority / Legal Power: This is a key decision and has been on the Forward Plan. Key decisions can be taken by officers through the Legal Power – see comments below	

10. Background Papers attached?

No

11. Alternative options available / rejected:

1. Not to appoint a compliance checking contractor. This will leave the Council in a vulnerable position in terms of health and safety compliance so was rejected.

12. Implications:

Legal	<p>The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).</p> <p>The Local Government Act 1972 requires the Council to have regulations for how it enters into contracts. In addition to complying with all relevant UK and EU legislation every contract entered into on behalf of the Council must also comply with the Council's Contract Procedure</p> <p>The Council's Contract Procedure Rule permit a contract of any value to be procured via a framework agreement or DPS, compliance with these Rules and relevant national and EU law is achieved through compliance with the framework agreement/DPS terms and conditions.</p> <p>The resultant contract must be added to the Council's Contract Register to ensure compliance with Transparency Regulations. The Officer is responsible for the subsequent storage and safe keeping of the signed contract.</p> <p>Where the contract is valued over £25,000 an award notice is required on Contracts Finder, Welland Procurement is responsible for such award notices.</p> <p>If the above criteria is satisfied, using a framework agreement will reduce the risk of challenge for the Authority</p> <p>Legal Approval 11 November 2021</p>
Finance	<p>This would be funded through HRA revenue budget with spend in 2021/22 being vired from revenue underspends that are currently being forecast. For 2022/23 this cost will be built into the base budget</p> <p>Finance Approval 15 October 2021</p>
HR	None

13. Signature of Decision Maker with authority to sign (See Section 9):	Signature redacted Michelle Howard Director for Housing and Communities
14. Consultation with:	N/A
15. Date:	9 December 2021

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