

General Exception Notice

Appointment of Interim Assistant Director for Planning & Delivery

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

Decision to be taken and by whom

1. To use a Contract Exemption as detailed below to enable the Director for Growth and Regeneration to award a contract to Vivid Recruitment Agency for the appointment of an interim consultant to cover the post of Assistant Director for Planning and Delivery and enter into any necessary paperwork for the appointment
2. Authority from the Director for Corporate Services to the Director of Growth & Regeneration to access the Local Plan Reserve to contribute towards the funding of this post as identified in the financial implications

Reasons why this is Key Decision

The contract value is over £50,000.

Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Following the notice of retirement in late November 2021, the recruitment process commenced for the interim role and interviews were held in early January. The last day of service for the current incumbent is 5th April, but considering the outstanding holidays, the last working day is agreed to be 25th February. It is crucial to have a few weeks of overlap to allow for effective handover of services from the current Assistant Director for Planning and Delivery to the interim Assistant Director for Planning and Delivery. Due to this consideration, the start date for the interim position is proposed to be 1st February, which does not allow for the usual 28 days' notice period on the Forward Plan.

List of documents submitted to the decision-maker

Decision & Exemption Notice

Part of the Constitution authorising the decision

The Officer is authorised to make the decision under the Scheme of Delegation

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter Three –Procedure Rules)

In accordance with those rules it is confirmed that:

- Notice in writing has been provided to the Chair of Scrutiny Committee.
- Copies of this notice have been made available to the public at the Council Offices and on the Council's website; and
- The decision will not be made until at least 5 clear days have elapsed since the above bullet points were complied with.

Notice must be given in the first instance to the Chair of the Scrutiny Committee.

The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chair of the Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Offices and the decision being taken.

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.