



RECORD OF DELEGATED DECISION (OFFICER)

1. Decision Reference No.	CEX174
2. Name/Title of Officer (who is taking the Decision)	Pranali Parikh Director for Growth and Regeneration
3. Email address of Officer	pparikh@melton.gov.uk
4. Title / Subject Matter:	Southern Cattle Market Masterplan Works
5. Type of Decision: (The decision will be published in its entirety unless it contains exempt information as described in Section 1.4 of the Council's Access to Information Rules)	Public
6. Key Decision? <ul style="list-style-type: none">• Expenditure/income/savings over £50K and/or• Significant impact 2 or more wards	Key
7. Decision Taken: <p>Authority to direct award a contract through the Refit and Refurbishment Pagabo framework to enter into an agreement with GF Tomlinson to continue the work previously undertaken to develop a masterplan for the southern section of the cattle market.</p>	
8. Reasons for Decision: <p>Due to delays associated with the covid pandemic Officers have been working to secure a variation from the LLEP to extend the delivery timescales for a project which was looking at developing a masterplan of the southern cattle market area. This variation has now been secured. Due to the timescales and focus on the covid response this work has been significantly delayed and because of this the previous framework that was being used has expired. This has resulted in a new agreement having to be entered into. The works need to be undertaken now to be completed in time for the anticipated Government funding announcements. By completing this work, it will enhance a future bids opportunity for being successful.</p> <p>As highlighted above this work will underline any potential future bids for government funding made available through the levelling up fund, or potentially, any future govt funds. To complete these works a framework will be used to secure the same consultants that have previously undertaken the work to the point where the project was paused due to Covid. This will ensure continuity with the original aspirations of the work and ensure the project is completed to the original expectations and within the timeframes we have available to us. This continuity of service is essential to ensure the best possible outcome is achieved from the project.</p>	

9. Authority / Legal Power:

See below.

10. Background Papers attached?

No

11. Alternative options available / rejected:

1. Undertake full procurement exercise – A full procurement exercise would not enable any consultants enough time to undertake the work to meet the required deadlines for completion. Also due to the new consultants entering the project halfway through there would be no continuity in the project and outcomes would likely suffer as a result.
2. Do not undertake the work – the work is funded by the LLEP and will enable the council to develop plans to a level where chances of success are maximised within any future funding bids or rounds. Should we decide to not continue with the project we would not be able to draw down this funding.

12. Implications:

Legal	<p>The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).</p> <p>The Local Government Act 1972 requires the Council to have regulations for how it enters into contracts. In addition to complying with all relevant UK and EU legislation every contract entered into on behalf of the Council must also comply with the Council’s Contract Procedure</p> <p>The Council’s Contract Procedure Rules, Chapter 3, Part 7 at paragraph 7 permits a contract of any value to be procured via a framework agreement or DPS, compliance with these Rules and relevant national and EU law is achieved through compliance with the framework agreement/DPS terms and conditions.</p> <p>The resultant contract must be added to the Council’s Contract Register to ensure compliance with Transparency Regulations. The Officer is responsible for the subsequent storage and safe keeping of the signed contract.</p> <p>Where the contract is valued over £20,000 an award notice is required on Contracts Finder, Welland Procurement is responsible for such award notices.</p> <p>If the above criteria is satisfied, using a framework agreement will reduce the risk of challenge for the Authority</p> <p>[Legal approval 14 February 2022]</p>
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Finance	<p>Anticipated cost for these works are £63k.</p> <p>This will be funded from the £43k LLEP funding for the Southern Cattle Market programme allowance and £20k from the food enterprise centre project</p> <p>[Finance approval 4 February 2022]</p>
HR	N/A
Procurement	<p>The notice is for a decision to incur up to £63k associated with the expected costs relating to design and development of a masterplan for the southern cattle market site, if further amounts need to be spent after the design work through this call off this will be subject to a separate decision notice.</p> <p>Council Officer has had confirmation from Pagabo that spending £63k is compliant with the terms of the Framework as the £250k-£1m value of the framework being used is based on potential project value, albeit MBC are under no obligation beyond initial spend for the design work to incur any additional cost via this call off.</p> <p>Officer to ensure this is added to the Council's Contract Register, and a Contracts Finder Award Notice is published following completion of the award.</p> <p>[Procurement approval given, and comments added 2 March 2022]</p>
13. Signature of Decision Maker with authority to sign (See Section 9):	Pranali Parikh – Director for Growth and Regeneration 2 March 2022
14. Consultation with:	Name: N/A Leader / Chair / Vice Chair/Ward Member [*delete as appropriate]
15. Call In Waived by Scrutiny Committee Chair? (Under urgency Procedures)	
16. Date:	8 March 2022

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