

REVIEW OF FEES/CHARGES 2022-23

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|--|-------------------------------------|---------------------------------|--------------------------|-----------------------------------|--------------------------|--------------------------------|----------------------------|
| Service: CORPORATE SERVICES | | G3500 | | Budget Holder: DAVID SCOTT | | | |
| <i>What are the financial objectives of the charging policy. Please select.</i> | | | | | | | |
| Commercial Charges | <input type="checkbox"/> | Free | <input type="checkbox"/> | Subsidised | <input type="checkbox"/> | | |
| Full Cost Recovery | <input checked="" type="checkbox"/> | Statutory | <input type="checkbox"/> | | | | |
| <i>Which corporate/service objectives impact on the charging policy?</i> | | | | | | | |
| To provide an efficient and effective accounting and budgetary control system that meets users' requirements and fulfils statutory obligations. | | | | | | | |
| <i>What is the legal basis for making a charge?</i> | | | | | | | |
| For the audit letter and the statement of accounts as set out in the Accounts and Audit Regulations 2003. No specific legal basis for the budget book but due to the nominal nature of the charge it is not construed to be a profit making service and is therefore exempt. | | | | | | | |
| <i>Who are the users of the service?</i> | | | | | | | |
| Members of the public and other stakeholders | | | | | | | |
| <i>What is the current financial position of the service area?</i> | | | | | | | |
| | 2021-22 | | | | | | |
| | £ | | | | | | |
| Direct Costs 2021-22 | 615,970 | | | | | | |
| External Income: | 0 | | | | | | |
| Contribution to overheads/Council Funds | 615,970 | | | | | | |
| Recharges from other services | 194,790 | | | | | | |
| Recharges to other services | -806,760 | | | | | | |
| Net subsidy/contribution to Council funds | 4,000 | | | | | | |
| Service Provided | Existing Fee/Charge | Effective Date of Last Increase | 2020/21 | Annual Usage | Concessions | Recommended Fee/Charge 2022/23 | Additional Income 2022/23* |
| Sale of Documents | | | | | | | |
| Statement of Accounts | £6 | 01/04/2013 | £0 | 0 | none | £10 | £0 |
| Budget Book | £6 | 01/04/2015 | £0 | 0 | none | £10 | £0 |
| Audit Letter | £6 | 01/04/2015 | £0 | 0 | none | £10 | £0 |
| <i>How will the proposal contribute to the achievement of corporate/service objectives? (Particularly any subsidy provided).</i> | | | | | | | |
| Encouraging customers to access digital information which is readily available free of charge via the website to support the Council's Digital Agenda rather than paying for a hard copy. | | | | | | | |
| <i>What impact will the proposal have on the use of the service ?</i> | | | | | | | |
| Minimal as all the documents are available electronically and the price isn't prohibitive for customers that really want a hard copy | | | | | | | |
| <i>What is the reasoning for the recommended fee/charge structure? (Include reference to any consultation, benchmarking etc.)</i> | | | | | | | |
| Charges need to be outlined in the councils publication document and is line with other local authorities who also charge for these documents. The fees havent been increased for a number of years so are being increased to catch up for annual increases in overheads. | | | | | | | |
| <i>Completed by:</i> | | David Scott (via email) | | | <i>Date:</i> | | 21-Sep-21 |