

Melton Borough Council Legal Fees & Charges:

These minimum recovery and charge out rates will apply in all cases without exception from 1 April 2022.

Where a particular case is complex and the time spent on the matter exceeds the minimum charge set out below the Council will charge the hourly rate of the Fee Earner working on the case.

VAT will be charged at the standard rate on all charges as applicable.

All costs associated with litigation matters will be recovered using the hourly rates of the Fee Earners set out below.

Unless itemised in the table below or otherwise agreed in advance, all other external or third party work, excepting those areas where there are charging prohibitions or protocols in force, will be charged on an hourly basis at the rates given below.

Designation	Hourly rate
Assistant Director of Governance & Democracy	£125.00
Senior Lawyer	£85.00
Lawyer	£75.00
Trainee	£60.00
Administrative Assistant	£40.00

	Matter	Minimum Fee	Time
<u>Planning:</u>			
1.	Reviewing / Drafting Standard s.106	£750.00	Up to 10 hours work
2.	Reviewing / Drafting Standard s.106	£1500.00	Up to 20 hours work
3.	Reviewing / Drafting Complex s.106	£2500.00	Up to 30 hours work
4.	Deed of Variation	£1000.00	Up to 15 hours work
5.	Deed of Modification	£1000.00	Up to 15 hours work
6.	Unilateral Undertakings	£500.00	Up to 8 hours work
7.	Stopping Up / Diversion Orders		
A	Stage 1 – Consultation	£1000.00	Up to 15 hours work
B	Stage 2 – Order	£500.00	Up to 8 hours work
C	Stage 3 – Where Opposed – SoS	£500.00	Up to 8 hours work
D	Stage 4- Confirmation	£400.00	Up to 7 hours work
8.	Temporary Traffic Regulation Orders	£500.00	Up to 8 hours work
<u>Conveyancing:</u>			
1.	Sale of Land/Property	1.5% of Land/Property price subject to a minimum charge of £750. Transactions over £1m to be agreed separately	
2.	Purchase of Land/Property	1.5% of Land/Property price subject to a minimum charge of £750. Transactions over £1m to be agreed separately	
3.	Deed of Variation	£1000.00	Up to 15 hours work
4.	Deed of Surrender	£750.00	Up to 11 hours work
5.	Deed/Letter of Postponement	£200.00 (100% uplift for urgent matters within 48hrs)	Up to 3 hours work
6.	Deed of Dedication	£750	Up to 11 hours work
7.	Standard Commercial Lease	£1000.00	Up to 15 hours work
8.	Complex Commercial Lease	£2500.00	Up to 30 hours work
9.	Lease Notice	£75.00	Up to 1 hours work

10.	Lease Extensions	£750.00	Up to 11 hours work
11.	Grant of Sub-Lease	£750.00	Up to 11 hours work
12.	Leaseholder Enquiries	£300.00	Up to 2 hours work
13.	Deed of Release	£750.00 (100% uplift for urgent matters within 48hrs)	Up to 11 hours work
14.	Standard Licence	£500.00	Up to 8 hours work
15.	Complex Licence	£1000.00	Up to 20 hours work
16.	Development Agreements	£750.00	Up to 11 hours work
17.	Freehold Reversions	£750.00	Up to 11 hours work
18.	Easements	£500.00	Up to 11 hours work
19.	Epitome of Title / Certificate of Title	£500.00	Up to 8 hours work
20.	Consents	£150.00 (100% uplift for urgent matters within 48hrs)	Up to 3 hours work
<u>Contracts:</u>			
1.	Deed of Variation	£500.00	Up to 8 hours work
2.	Deed of Novation	£500.00	Up to 8 hours work
3.	All other contractual matters for 3 rd parties	£500.00	Up to 8 hours work
4.	JCT	£500.00	Up to 8 hours work
<u>Other:</u>			
1.	Proof of Life	£40.00	Up to 0.5 hours work
2.	Foreign Pension Verification	£40.00	Up to 0.5 hours work
3.	Certifying Documents	£40.00	Up to 0.5 hours work
4.	Copy Documents	£40.00 per document	Up to 1 hours' work