

REQUESTS FOR CARRY FORWARD OF REVENUE BUDGETS 2021-22

General Fund

Cost Centre	Service	Reason for Underspend in 2021-22	Proposed Expenditure in 2022-23 if different	Amount Requested £
General Underspends				
G1810	Community Grants	Transferring unspent funds from 2021/22 budget as full grant allocation has not been made during the year	To create a Platinum Jubilee Fund.	5,090
G1010	Corporate Costs Finance	General underspend	Increase expected in external audit fees.	30,000
G3500	Corporate Services	Underspent temporary resource to help with the back log of work arising from the implementation of the new finance system, ongoing covid support and year end. Enabling the team to resolve system issues, ensure process notes are in place and continue to support the council in the provision of financial support on other project work.		15,000
G1060	Finance System	Phase 2 works expected to be complete in 2022-23		40,730
G1230	Corporate and Democratic Core	Covid pandemic resulted in minimal spend on civic duties for events such as staff christmas lunch and Aldermans service	Staff lunch in April and Aldermans reception	2,500
G3550	ICT	Associated revenue costs linked to the capital projects around the data centre refresh and LAN network - delay in equipment until 2022-23		40,000
G3550	ICT	Lower than expected Microsoft Enterprise Agreement licencing costs	Additional teams "rooms" and workforce growth	3,130
G3550	ICT	Delay in Microsoft 365 rollout due to staffing resources and MS Teams deployment taking longer than expected	Rollout of Microsoft 365 (£30k) and Service Desk Management Phase 3 (£10k)	40,000
G3530	Corporate Improvement	Residents survey approved for completion in summer 2022. Delayed in 2020-21 and measures success of the Corporate Strategy		15,000
G3560	Communications	Less training delivered as a result of COVID	Out to tender on new Learning management System due to Learning Pool being out of contract. Potential to overlap two systems and migrate content and data into the new system. Work was delayed in 2021-22.	15,000
G3580	Legal	Part year vacancies and less use of agency staff as a result of recruiting to those vacancies part year.	Staff attrition and changes in the need of the service - restructure of the team to ensure it is fit for purpose, centralising information governance and advertising costs.	14,000
G1520	Local plans	Climate Change Officer post. The post is a 12 month post to November 2022 as there were delays in recruitment, therefore the whole salary has not been spent in this current financial year and needs to be carried over to the next financial year		13,100
G3610	Growth & Regeneration	The carbon emission study commissioned but final report delayed and will be concluded in 22-23		10,000
G3610	Growth & Regeneration	The levelling up funding is not announced yet - need to commission consultants to help with the bid.		12,000
G3590	Environmental Maintenance	Tree survey works delayed due to setting up agreement with new supplier		9,300
G1540	Land Charges	To facilitate resource to prepare for the modernisation and digitisation of records in preparation for transfer of the property search function to the Land Registry. Delay due to staff vacancy in this area. The Land Registry are scheduled to work with us in 22/23 in order to review our record keeping and advise what is required to meet their specification. It is anticipated that they will support this process with their own funding in conjunction with ours		20,480
G1430	Economic Development	Masterplanning project delayed with expenditure expected to take place after 1st April and not before as per project timeframes		8,000
G3630	People Directorate	Two month Vacancy of Communities Manager	Interim Arrangements in 22/23 for Community Safety Lead	8,200
G3630	People Directorate	A budget of £12,000 was allocated to carry out a review of current debt levels. The intention was to carry out debt profiling of our Sundry Debts which would then allow us to present any debts where recovery is unlikely for potential write off whilst also continuing to pursue debts where recovery is likely. Therefore, creating a clearer picture of the current debt levels. This forms part of the wider work going on in relation to Debt Management across all revenue streams.		12,000
Total General Expenses				313,530

Special Expenses

Cost Centre	Service	Reason for Underspend in 2021-22	Proposed Expenditure in 2022-23 if different	Amount Requested £
General Underspends				
S5050	Cemetries	Consultant for the new cemetery site - project is delayed due to employee vacancy and therefore appointing a consultant is delayed.		10,000
S5010	open spaces	COVID memorial sculpture and benches delay in purchase due to the design of the memorial taking longer than expected due to sign off.		7,000
				17,000

HRA

Cost Centre	Service	Reason for Underspend in 2021-22	Proposed Expenditure in 2022-23 if different	Amount Requested £
General Underspends				
H6030	HRA - R&M	Asbestos surveys not fully undertaken in year	To carry out comprehensive asbestos management surveys to approximately 50% of the Council's housing stock in the next financial year	150,000
Total HRA				150,000