

General Exception Notice

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

Decision to be taken and by whom

Award of contract in relation to the installation of storage heaters by Portfolio Holder for Housing and Landlord Services on 3 January 2023.

Reasons why this is Key Decision

Over £50,000

Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

The decision was not included on the Notice of Key Decisions in order to satisfy the required 28 days notice due to an administrative oversight. The item was added to the Forward Plan as soon as the omission was realised which resulted in 10 days' notice being provided.

List of documents submitted to the decision-maker

Decision record (PH080)

Part of the Constitution authorising the decision

The Portfolio Holder is authorised to make the decision under the Scheme of Delegation

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter Three –Procedure Rules)

In accordance with those rules it is confirmed that:

- Notice in writing has been provided to the Chair of Scrutiny Committee.
- Copies of this notice have been made available to the public at the Council Offices and on the Council's website; and
- The decision will not be made until at least 5 clear days have elapsed since the above bullet points were complied with.

Notice must be given in the first instance to the Chair of the Scrutiny Committee.

The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chair of the Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Offices and the decision being taken).

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the email address given below. In addition, the public may submit other documents relevant to the decision to the same email address.

Democracy@melton.gov.uk