



RECORD OF DELEGATED DECISION (OFFICER)

1. Decision Reference No.	CEX409
2. Name/Title of Officer	Pranali Parikh Director for Growth and Regeneration
3. Email address of Officer	PParikh@melton.gov.uk
4. Title / Subject Matter:	Extension for LUF Fund
5. Type of Decision:	Public
6. Key Decision?	Yes
7. Decision Taken: <ol style="list-style-type: none">1. To grant a direct award through the Scape framework to secure project management support services for the Levelling up Fund to the end of the design process (RIBA 4)2. To enter into any associated legal documentation.	
8. Reasons for Decision: <p>This contract will be to support the Council in delivery of the stockyard project, funded by the Levelling up Fund, through the design phase and into construction by providing a wrap around range of services that can be called upon as and when needed to support delivery of the programme.</p> <p>A direct award is required to enable the council to retain the services of external expertise that have been supporting the management of the Stockyard programme since the award was made last year.</p> <p>The existing providers contract is due to come to an end and it would be detrimental to the programme to lose the knowledge and experience that existing consultants have developed in relation to the Stockyard since the start of the programme.</p> <p>The council does not currently have the existing expertise internally that would enable it to manage this programme effectively and so it is reasoned the most cost-effective way forward it to undertake a direct award through the Scape framework to secure additional services to the end of the design stage for the Stockyard programme.</p> <p>It is expected that this will cost. £79,092 and will be taken from the project management allowance secured from the Stockyard programme.</p>	

9. Authority / Legal Power:

The Director for Growth and Regeneration is able to make this decision in accordance with Paragraph 12.2 of the Officer Scheme of Delegation

10. Background Papers attached?

No – papers are exempt

11. Alternative options available / rejected:

1. Do not retain existing support and manage in house. There is currently not the skill set within the organisation to manage all components of the Stockyard programme effectively. The level of knowledge and insight the existing consultancy have gained through the development of the programme is significant and it would be detrimental to the programme to lose this.
2. Open procurement for the work – this has not been recommended as the level of knowledge and insight the existing consultancy have gained through the development of the programme is significant and it would be detrimental to the programme to lose this. There would also be significant delay whilst a new provider was bought up to speed and this could impact the pace at which the design stage of the programme is being delivered

12. Implications:

Legal	<p>The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).</p> <p>The Local Government Act 1972 requires the Council to have regulations for how it enters into contracts. In addition to complying with all relevant UK and EU legislation every contract entered into on behalf of the Council must also comply with the Council's Contract Procedure Rules and the Council's Financial Regulations</p> <p>An ESPO framework and associated legal documentation will be used to secure the services of the provider. A clear specification for works will be appended to any agreement to clearly set out council expectations in regard to the work provided through the agreement.</p> <p>[Legal Approval - 11 March 2024]</p>
Finance	<p>Costs will be £79,092, this will come from the Project management pot set aside from the LUF grant funding for the stockyard.</p> <p>Procurement have been consulted and have confirmed they are happy with the reasoning and justification for a direct award through the ESPO framework</p> <p>[Finance Approval – 4 March 2024]</p>

HR	No HR implications
13. APPROVAL/SIGN OFF (Do not complete until all implications signed off at Section 12)	
Signature of Decision Maker with authority to sign :	Email approval received Pranali Parikh Director for Growth and Regeneration
Consultation with:	Email notification received Councillor Pip Allnatt Leader of the Council
Date:	28 April 2024

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