

REQUESTS FOR CARRY FORWARD OF REVENUE BUDGETS 2023-24

General Fund

Cost Centre	Service	Budget Holder	Reason for Underspend in 2023-24	Proposed Expenditure in 2024-25 if different	Amount Requested £
General Underspends					
G1060	Corporate Projects Finance System	David Scott	Finalise any remaining works linked to phase 2 on budget management implementation		3,000
G1570	Emergency Planning	Lee Byrne	Local resilience partnership three year commitments with the County Council		24,720
G3500	Corporate Services	David Scott	Various saving in year within financial services including software, professional fees and subscriptions plus payroll costs.	Maternity cover	26,000
G3620	Customer Services	Stephanie Newman	Fixed term Customer Liaison Officer post started late in year (part of decision notice CEX242)		5,000
G1510	Development control	Louise Parker	£47,500.00 to be carried over to 24/25 to cover two fixed terms admin posts. This is because the maternity cover started earlier but the two people recruited later, so they will be budgeted for 9 months next year. The total carry forward is £47,500.00 which is £23,750.00 each.		47,500
G1770	Homelessness	Rachel Chubb	Budget to cover 13 months of temp accommodation officer post as per CEX256		36,840
G1360	Parkside	Jiten Ravat	Corporate Underspends	Document scanning for legacy repository files held at cove to enable progress of the ADP	20,000
G1420	Corporate Repairs and Maintenance	Jiten Ravat	Corporate Underspends	Essential R&M programme works for 2023/24 haven't been completed during the financial year but all the R&M budget has been spent of on reactive works so no underspend within the service.	117,000
G1230	Corporate and Democratic Core	Clive Tobin	Reduction In SRA claims due to dual roles and also no cabinet support and one less portfolio holder than originally anticipated.	AV upgrade in Council chamber	12,000
Total General Expenses					292,060

Special Expenses

Cost Centre	Service	Budget Holder	Reason for Underspend in 2023-24	Proposed Expenditure in 2024-25 if different	Amount Requested £
General Underspends					
S5050	Cemetery	Michele Howard/ Amanda Hume	20k Feasibility study The £30k originally earmarked for undertaking a feasibility study into a new cemetery has spent £10k on finding a number of sites in and around Melton Mowbray. Further work will be required to develop a business case, including options to finance a new cemetery. The £20k carry forward will be used to support this work over the next 12 months. This was originally carried forward in 2022/23		20,000
S5050	Cemetery	Michele Howard/ Amanda Hume	30k for the path works to make some extra room at the cemetery: Due to staffing changes, this project has not progressed within the 2023/24 financial year. The procurement preparatory work has been carried out and the project will be delivered in 2024/25. Recruitment to a senior officer to oversee this work as part of a sider remit is due to commence.		30,000
Total Special Expenses					50,000

HRA

Cost Centre	Service	Budget Holder	Reason for Underspend in 2023-24	Proposed Expenditure in 2024-25 if different	Amount Requested £
General Underspends					
H6005	General Management	Doug Stother	CEX331 Income & Sustainment Officer remainder of 1 year budget	Max - after year end and accruals made	15,000
H6005	General Management	Doug Stother	CEX361 1.6 Debt Collection Officers remainder of 1 year budget	Max - after year end and accruals made	80,000
H6005	General Management	Doug Stother	CEX370 Regulatory & Assurance Lead remainder of budget to 4.5.24	Max - after year end and accruals made	10,000
H6030	Repairs & Maintenance	Chris Flannery	Electrical Works - orders raised but not expected to be completed until April		25,000
H6030	Repairs & Maintenance	Chris Flannery	Asbestos Surveys - orders raised but not expected to be completed until April	Max - after year end and accruals made	46,800
H6025	Repairs & Maintenance	Chris Flannery	Asbestos Surveys - orders raised but not expected to be completed until April	Max - after year end and accruals made	19,950
H6025	Repairs & Maintenance	Chris Flannery	Water Hygiene - Gretton Court works not completed in year to carry over		6,000
Total HRA					202,750