



- Next best preferred bidder - 3<sup>rd</sup> £80,067.54  
Low Risk Credit Risk with score of 82

The highest scoring tender was also the lowest price received. It has been identified that this contractor has a credit risk score of “maximum”. Consideration has been given to this score and the risk it presents to the Council. The contract that will be set up with the contractor only allows for payments to be made for work already completed, so no advanced or up-front payments will be made, which reduces the risk to the Council significantly. Online reviews have been checked. No concerns or negative reviews have been found as a result these checks.

The second place tender is significantly higher than the first place tender.

Usual contract management practises will be applied to mitigate the risk further. This will include a pre-contract period where all necessary checks are carried out before the contract is signed. Following this we will hold regular contract meetings to review progress and spend.

For these reasons, and with these mitigation measures in place, it is proposed to appoint the preferred contractor.

The work to the property will be funded through existing budgets. There is a combination of capital work and normal void repairs, so the capital and revenue void budgets will be used for different aspects of the work.

The supplier has been procured in compliance with the contract procedure rules, and all necessary due diligence has been carried out by the Council Officer concerned.

**9. Authority / Legal Power:**

Delegation is provided to Portfolio Holders to exercise Cabinet functions within their portfolios.

Council housing assets, maintenance and repairs are included within the portfolio of the Portfolio Holder for Housing, Leisure and Landlord Services.

**10. Background Papers attached?**

**No**

**11. Alternative options available / rejected:**

1. To appoint the second place contractor due to the low credit score of the preferred bidder. However, there are mitigation measures that can be put in place to reduce the financial risk to the Council. Alongside this, the responses to the quality questions did not raise any concerns that would mean that the contractor should be disqualified.

## 12. Implications:

<b>Legal</b>	<p>The Council has the power to enter contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1). The 1972 Act requires the Council to have Standing Orders regulating how it enters contracts. In addition to complying with all relevant UK and EU legislation every contract entered by the Council must also comply with the Council's Contract Procedure Rules and the Council's Financial Regulations.</p> <p>The steps set out above relating to obtaining competitive bids complies with the requirements of both the legislation and the procedural rules in the Council's Constitution.</p> <p>[Legal Approval 20 May 2024]</p>
<b>Finance</b>	<p>There is sufficient budget in place to fund this contract within the HRA void budgets.</p> <p>[Finance Approval 14 May 2024]</p>
<b>HR</b>	N/a
<b>Procurement</b>	<p>Procurement regulations have been followed perfectly- happy to approve Approval: 14/05/23</p>
<b>Other</b>	<p>The following checks have been carried out in relation to the contract provider: - Financial credit checks</p>

**13. Signature of Officer with authority to sign :**

**Michelle Howard  
Director for Housing and Communities (Deputy Chief Executive)**

**14. Officer Responsible for Procurement:**

**I confirm compliance with the Contract Procedure Rules  
Name: Chris Flannery – Housing Asset Manager**

**Call In Waived by Scrutiny Committee Chair?**

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**Has this been discussed by Cabinet Members?**

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**Cabinet Portfolio Holder Signature**

Email approval received  
**Councillor Pip Allnatt  
Portfolio Holder for Housing, Leisure and Landlord Services**

**Declarations/conflict of interest?**

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