

Audit and Standards Committee Training Plan

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Lead Member/Relevant Portfolio Holder	Cllr Sarah Cox

Corporate Priority:	All
Relevant Ward Member(s):	N/A
Date of consultation with Ward Member(s):	N/A
Exempt Information:	No

1 Summary

1.1 This report provides a proposed training plan for the Audit and Standards Committee.

RECOMMENDATION

That Committee:

1. Approves the training plan for the Audit and Standards Committee.

2 Reason for Recommendations

To ensure Members receive suitable training to enable the Audit and Standards Committee to fulfil its role and align with recommended practice.

3 Background

3.1 The Audit and Standards Committee has received a range of different training sessions in recent years. Given the changes in membership and evolving guidance and standards in a number of the key areas, there is a need to keep the training under regular review. As

such, the draft training plan is intended to provide coverage of key areas and responsibilities and to set an intended frequency for such training going forward.

4 Main Considerations

- 4.1 In setting the training plan, consideration has been given to areas relating to the committee's terms of reference and the CIPFA guidance on Audit Committees in local government.
- 4.2 The training includes regular coverage on the committee's role, both in respect of Audit Committee functions and Standards, along with specific areas such as fraud and the statement of accounts. There is also inclusion of a workshop to conduct the committee self-assessment on an annual basis.

5 Options Considered

- 5.1 The Committee could propose other areas for inclusion in the training plan, as required.

6 Consultation

- 6.1 The Audit and Standards Committee is being consulted on the training plan. The chair and vice chair have already been consulted on the proposed coverage.

7 Next Steps – Implementation and Communication

- 7.1 The training plan will be applied for the remainder of 2024/25 and refreshed for 2025/26.

8 Financial Implications

- 8.1 There are no financial or other resource implications arising directly from this report. The training is anticipated to be delivered in house, wherever possible.

Financial Implications reviewed by: Director for Corporate Services

9 Legal and Governance Implications

- 9.1 The Audit and Standards Committee plays a key role in the Council's governance arrangements and should be suitably informed and supported to deliver this role effectively. The proposed plan will assist in meeting that requirement.
- 9.2 Legal Implications reviewed by: Monitoring Officer.

10 Equality and Safeguarding Implications

- 10.1 There are no equalities or safeguarding implications arising directly from this report.

11 Data Protection Implications (Mandatory)

- 11.1 A Data Protection Impact Assessments (DPIA) has not been completed because there are no risks/issues to the rights and freedoms of natural persons arising directly from this report.

12 Community Safety Implications

- 12.1 There are no community safety implications arising directly from this report.

13 Environmental and Climate Change Implications

- 13.1 There are no environmental and climate change implications arising directly from this report.

14 Other Implications (where significant)

14.1 There are no other implications arising directly from this report.

15 Risk & Mitigation

15.1 Not applicable.

16 Background Papers

16.1 None

17 Appendices

17.1 Appendix A – Audit and Standards Committee Training Plan