

Landlord Assurance Board

10am – Thursday 13th February 2025

AGENDA

Hybrid Meeting

Parkside, Council Chamber 1 / [Click Here to Join the Meeting](#)

Apologies: Martin Guest, Haris Saleem, Jenna Evans, Vikki Cherry

No	Time	Item	Lead(s)	Papers
1	10:00	Welcome and Introductions <ul style="list-style-type: none"> Welcome to those joining us for the first time: Stewart Bailey, Housing Asset Manager 		
2	10:05	Actions and Updates <ul style="list-style-type: none"> Action notes from November 2024 for accuracy Action Tracker 	Michelle Howard	2a 2b
3	10:15	Purpose and Scope of Landlord and Assurance Board: Recap	Michelle Howard	
PART 1: Governance, Assurance and Oversight				
4	10:20	Consumer Regulation and Outcomes for Tenants <ul style="list-style-type: none"> Action Plan Case Study: Closure Orders / County Lines Action 	Chris Flannery Michelle Howard	4a 4b
5	10:40	Performance and Complaints <ul style="list-style-type: none"> Performance dashboard (up to Quarter 3) Health and Safety Monthly Dashboard: December 2024 Health and Safety Monthly Dashboard: November 2024 Health and Safety Monthly Dashboard: October 2024 Internal Audit Summary (Landlord Health and Safety) TSM 23/24 sector analysis (Local Authorities) 	Michelle Howard Chris Flannery	5a 5b 5c 5d 5e 5f

6	11:00	<p>Financial Update and Budget Setting 25/26</p> <ul style="list-style-type: none"> • Committee - Budget proposals (Recommendations to Council) and covering report with additional recommendations (structure changes) • Appendix A - HRA Estimates.pdf • Appendix B - HRA Capital Programme 202425.pdf • HRA Capital Programme 2025/26 – 2029/30 • Summary of investment in council homes 25/26 	Michelle Howard Dawn Garton	6a
	11:10	<p>Annual Report of the Landlord Assurance Board</p> <p><i>To receive views and feedback from the board ahead of drafting the annual report</i></p>	Edd de Coverly Michelle Howard	
BREAK (11:20)				
PART 2: Sector Insights and Key Updates: Know Your Stock, Know Your Tenants				
7	11:30	<p>Sector Insights, Learning and ‘On the Horizon’</p> <ul style="list-style-type: none"> • Council inspection outcomes so far • Awaab’s Law commencement and our preparations 	Chris Flannery	7a
8	11:40	<p>Know Your Stock: Key Updates and Discussion</p> <ul style="list-style-type: none"> • Key delivery of the Housing Asset Management Plan • Social Housing Decarbonisation Fund • Stock condition survey annual 20% • Planning for the future: ageing population 	Chris Flannery Stewart Bailey	
9	11:50	<p>Know Your Tenants: Key Updates and Discussion</p> <ul style="list-style-type: none"> • Tenant Satisfaction Survey 24/25 • Relaunch of ‘Your Voice, Your Choice’ 18th March • Tenant Newsletter • Engagement plan and tracker <p><i>Note: Future LAB meetings to include feedback from tenants from the ‘Your Voice, your Choice’ meetings</i></p>	Kerry Roche Doug Stother	9a
Date and Time of Next Meeting: TBC (dates to be aligned with the Council’s reporting cycles)				